

Ordinance No. 00268

[Council Meeting Minutes of 01/11/19](#)

ORDINANCE NO. 268

AN ORDINANCE of the City Council of the City of Lakewood, Washington adopting the 2002 Budget with Revenues, Expenditures and Appropriations

WHEREAS, in Chapter 35A.33 RCW, state law requires the City to adopt an annual budget and provides procedures for the filing of estimates, a preliminary budget, deliberations, public hearings, and final fixing of the budget; and,

WHEREAS, a preliminary budget for the fiscal year 2002 has been prepared and filed; a public hearing has been held for the purposes of fixing the final budget; and the City Council has deliberated and has made adjustments and changes deemed necessary and proper.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON DO ORDAIN as follows:

Section 1. Adoption of Budget.

The 2002 budget for the City of Lakewood, covering the period from January 01, 2002 through December 31, 2002, with revenues and estimated beginning fund balances of \$68,156,870 and with appropriations and estimated ending fund balances of \$68,156,870 is hereby adopted.

Section 2. Summary of Revenues and Appropriations.

The budget sets forth totals of estimated revenues and estimated appropriations of each separate fund, and the aggregate totals for all such funds, with a copy of the Revenue Summary All Funds being attached hereto, marked as exhibit "A" and incorporated herein by this reference, and with a copy of the Expenditure Summary All Funds being attached hereto, marked as exhibit "B" and incorporated herein by this reference.

Section 3. Copies of Budget to be Filed.

A complete copy of the final budget as adopted herein shall be transmitted to the Division of Municipal Corporations in the Office of the State Auditor, and to the Municipal Research and Services Center of Washington. Three complete copies of the final budget as adopted herein shall be filed with the City Clerk and shall be available for use by the public.

Section 4. Salary Ranges for New/Changed Employee Positions.

The list of Employee Position Titles, Salaries and Salary Ranges, in accordance with the amounts of employee salaries and costs in the 2002 budget, shall be added to and amended to reflect the following:

POSITION/TITLE CHANGES & ADDITIONS

POSITION/TITLE CHANGES & ADDITIONS

POSITION TITLE RANGE # SALARY RANGE

A. NEW POSITIONS

Senior Budget Analyst 35 \$3,600 - \$4,387
NIS Engineer

(Webmaster/Specialist II) 40 \$3,975 - \$4,844
Fair Housing Counselor 33 \$3,460 - \$4,217 Housing Repair Coordinator

33 \$3,460 - \$4,217 Housing Repair Coordinator 30 \$3,261 - \$3,974
Permit Coordinator 27 \$3,073 - \$3,745 Recreation Coordinator

27 \$3,073 - \$3,745 Recreation Coordinator 28 \$3,134 - \$3,819
Court Bailiff 12 \$2,283 - \$2,782 Compliance Inspector

12 \$2,283 - \$2,782 Compliance Inspector 32 \$3,392 - \$4,134
Court Specialist I (2 positions) 14 \$2,375 - \$2,895 Court Specialist II

14 \$2,375 - \$2,895 Court Specialist II 18 \$2,571 - \$3,133
Court Specialist III (2 positions) 22 \$2,783 - \$3,392 Maintenance Worker

22 \$2,783 - \$3,392 Maintenance Worker 18 \$2,571 - \$3,133
Lead Maintenance Worker 30 \$3,261 - \$3,974 Custodial Worker

30 \$3,261 - \$3,974 Custodial Worker 08 \$2,109 - \$2,570 Lead Custodial Worker 12 \$2,283 - \$2,782

B. CHANGES IN COMPENSATION

Accounting Technician I 14 16 ~~\$2,375 - \$2,895~~ \$2,471 - \$3,012

Legal Assistant 17 18 ~~\$2,521 - \$3,072~~ \$2,571 - \$3,133

Legal Secretary 23 24 ~~\$2,839 - \$3,459~~ \$2,895 - \$3,529

Probation Counselor 23 30 ~~\$2,839 - \$3,459~~ \$3,261 - \$3,974

Court Operations Supervisor 26 32 ~~\$3,012 - \$3,671~~ \$3,392 - \$4,134

Engineering Technician II 28 31 ~~\$3,134 - \$3,819~~ \$3,326 - \$4,053

Combo. Building Inspector 32 34 ~~\$3,392 - \$4,134~~ \$3,529 - \$4,301

Associate Planner 34 36 ~~\$3,529 - \$4,301~~ \$3,672 - \$4,475

Plans Examiner 37 38 ~~\$3,745 - \$4,565~~ \$3,820 - \$4,656

Associate Civil Engineer 40 42 ~~\$3,975 - \$4,844~~ \$4,135 - \$5,040

Associate Civil Engineer II 42 44 ~~\$4,135 - \$5,040~~ \$4,302 - \$5,243

Senior Planner 40 42 ~~\$3,975 - \$4,844~~ \$4,135 - \$5,040

Chief Civil Engineer 48 51 ~~\$4,657 - \$5,675~~ \$4,942 - \$6,023

Court Services Director 48 51 ~~\$4,657 - \$5,675~~ \$4,942 - \$6,023

Building Official 48 51 ~~\$4,657 - \$5,675~~ \$4,942 - \$6,023

HR & Services Director 55 57 ~~\$5,349 - \$6,519~~ \$5,565 - \$6,783

Parks Manager 35 40 ~~\$3,600 - \$4,387~~ \$3,975 - \$4,844

C. CHANGES IN TITLE ONLY

Court Administrator Court Services Director

Court Services Director
NIS Specialist II NIS Engineer

NIS Engineer
Building Maintenance Mechanic Building Maintenance Supervisor

Section 5. Salary Range and Salary Adjustments.

The Salary Ranges of employees of the City shall be increased by the Range Adjustment set forth below, and the Salaries of employees of the City shall be increased by the Merit modifier set forth below, the amounts for which are included in the 2002 budget.

A. RANGE ADJUSTMENT

In order for the City to remain competitive in the employment market place, a "Range Adjustment" is hereby authorized and approved whereby all of the established salary ranges for non-represented employment positions of the City shall be adjusted upwards (both upper and lower levels of the salary ranges) by the amount of three and one half percent (3½%) from the respective levels of the prior year's salary ranges. This Range Adjustment shall change the salary ranges for non-represented employment positions, but would not result in a change to the salary of non-represented employees within the salary range, provided, however, that if any non-represented employee's salary falls below the minimum salary in his or her salary range, his or her salary would automatically be increased to the minimum level of the range, and any new employees hired by the City would be hired at salaries within the appropriate range as adjusted by the range adjustment. This Range Adjustment shall be effective January 1, 2002.

B. MERIT MODIFIER and MERIT INCREASES

Separate from the Range Adjustment, the salaries of employees of the City who have received a successful evaluation, during the 12 month period preceding the effective date of the Merit Modifier, or who have successfully completed their initial six month/probationary employment period, shall be increased by the "Merit Modifier" established hereby, in the amount of three and one half percent (3½%). For the purposes hereof, a successful evaluation means an evaluation resulting in any Merit Increase.

The Merit Modifier, as provided herein, shall be effective January 1, 2002.

The range for Merit Increases for successful employee evaluations during the year 2002 shall be between two and one half percent (2½%) and five percent (5%).

Any employee who has reached the maximum salary for his or her position/salary range must successfully pass his or her annual evaluation before becoming eligible to receive the Merit Modifier for the following year. However, no employee's salary may exceed the maximum amount of his or her salary range.

C. SALARY SCHEDULE ON FILE WITH CITY CLERK

A copy of the Salary Schedule that shall be in effect as of January 1, 2002 shall be on file in the offices of the City Clerk, which salary schedule shall reflect the changes and adjustments made thereto in the 2002 Budget.

Section 6. Remainder of Plan Unchanged.

The City of Lakewood Employee Compensation and Benefits Plan shall remain unchanged, except as amended herein.

Section 7. Severability.

If any sections, sentence, clause or phrase of this Ordinance shall be held to be invalid or unconstitutional by a court of component jurisdiction, or its application held inapplicable to any person, property or circumstance, such invalidity or unconstitutionality or inapplicability shall not effect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance or its application to any other person, property or circumstance.

Section 9. Effective Date.

This Ordinance shall be in full force and effect for the fiscal year 2002 and five (5) days after publication as required by law.

ADOPTED by the City Council this 19th day of November, 2001.

CITY OF LAKEWOOD

Bill Harrison, Mayor

Attest:

Alice M. Bush, CMC, City Clerk

Approved as to Form:

Daniel B. Heid, City Attorney

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Exhibit "A"

City of Lakewood
2002 Budget - Revenues - All Funds

October 26, 2001

Fund Name:	Fund #:	Estimated Beginning Fund Balance:	Operating Revenues:	Other Financing Sources:	2002 Budget:
General	001	\$11,839,200	\$21,561,470	\$563,400	\$33,964,070
City Streets	101	1,212,500	994,500	0	2,207,000
Arterial Streets	102	2,186,380	10,038,300	350,000	12,574,680
Contingency	103	1,051,810	0	124,000	1,175,810
Police Investigations	180	0	60,000	0	60,000
Grant	190	1,247,880	1,740,160	327,220	3,315,260
Muni. CIP	301	750,000	2,000	4,785,040	5,537,040
SWM	401	5,524,680	3,700,000	0	9,224,680
Equipment Rental	501	28,000	5,000	65,330	98,330
Total All Funds		\$23,840,450	\$38,101,430	\$6,214,990	\$68,156,870

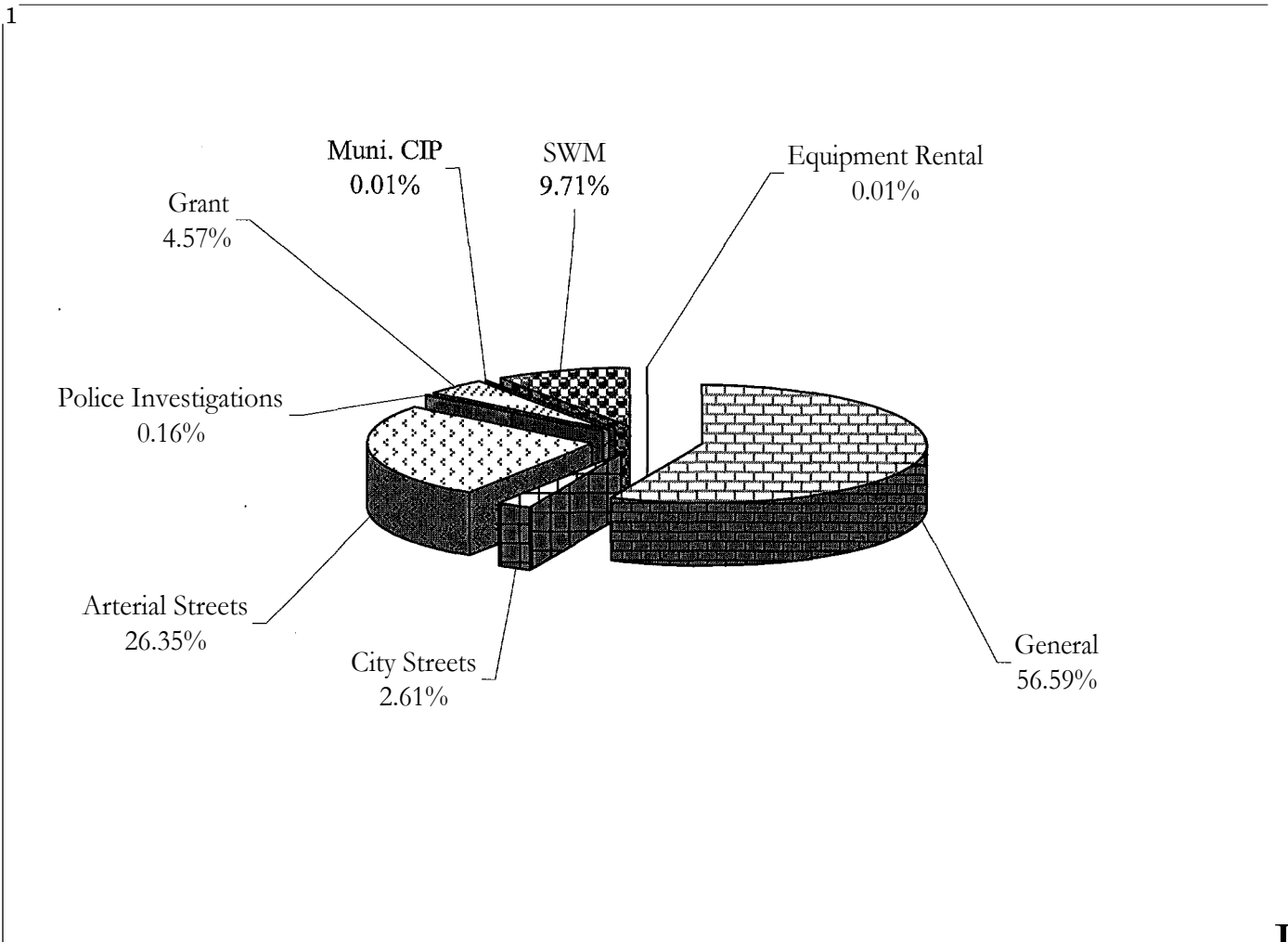


Exhibit "B"
 City of Lakewood
 2002 Budget - Expenditures - All Funds

October 26, 2001

Fund Name:	Fund #:	Estimated Ending Fund Balance:	Operating Expenditures:	< \$ 5,000 "35's" Minor Outlay	> \$ 5,000 "60's" Major Outlay:	Other Financing Uses:	2002 Budget:
General	001	\$5,575,510	\$22,260,450	\$232,740	\$614,230	\$5,281,140	\$33,964,070
City Streets	101	569,310	1,592,370	4,870	0	40,450	2,207,000
Arterial Streets	102	1,601,880	2,730,670	36,630	8,055,500	150,000	12,574,680
Contingency	103	1,175,810	0	0	0	0	1,175,810
Police Investigations	180	0	60,000	0	0	0	60,000
Grant	190	0	846,100	19,100	2,450,060	0	3,315,260
Muni CIP	301	0	0	0	5,537,040	0	5,537,040
SWM	401	4,153,640	2,196,380	20,170	2,111,090	743,400	9,224,680
Equipment Rental	501	68,130	30,200	0	0	0	98,330
Total All Funds		\$13,144,280	\$29,716,170	313,510	\$18,767,920	\$6,214,990	\$68,156,870

