

Ordinance No. 00623

[CITY COUNCIL MEETING MINUTES NOVEMBER 2, 2015](#)

ORDINANCE NO. 623

AN ORDINANCE of the City Council of the City of Lakewood, Washington, repealing Ordinance 175 and 528 relative to the City of Lakewood Sister Cities.

WHEREAS, each of Lakewood's sister city relationships should be based upon common interest and characteristics important to both Lakewood and the sister city;

WHEREAS, while the Lakewood's sister city affiliations remain an asset, there are ways to maximize their benefit to the City; and

WHEREAS, by amending the Sister Cities program requirements to reflect current practices and organization status we can enhance the City's service to our citizens;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD DO ORDAIN as follows:

Section 1. City of Lakewood Ordinance 175 which was adopted on June 15, 1998 is hereby repealed in its entirety.

~~Section 1. Lakewood Sister Cities Association. The Lakewood Sister Cities Association will continue the program pursuant to this Ordinance that was commenced by the Sister Cities Committee.~~

~~Section 2. Duties and Responsibilities. The general duties and responsibilities of the Lakewood Sister Cities Association shall be as follows:~~

~~A. The powers and duties of the Lakewood Sister Cities Association generally shall be to recommend to the City Council the policies and objectives for the overall sister cities program.~~

~~B. Develop and recommend to the City Council criteria, objectives and guidelines for the selection of sister cities.~~

~~C. Plan, develop, promote, and coordinate sister city program activities, including but not limited to visits of individuals and exchanges of delegations; educational and informational exchanges and events with sister city communities, their nations and their cultures.~~

~~E. Review proposals from individual associations or other institutions for joint programs and assist in effective coordination of such activities, when applicable.~~

~~F. Conduct fund raising for sister city activities and programs.~~

~~Section 3. Association Membership. The membership of the Lakewood Sister Cities Association shall be as follows:~~

~~A. In order to assure that sister city affiliations genuinely reflect the community and are managed by citizens with the willingness to participate to the task, there shall be no fixed membership to the Lakewood Sister Cities Association and the number of members should be dictated by the number of people who are interested in sister city functions or activities, with the understanding that not all such members will be interested or involved with all such functions or activities. The members should not be restricted to only residents of the City.~~

~~B. There is not a need for any formal appointment to the Lakewood Sister Cities Association, nor would any membership be tied to a particular term of office.~~

~~Section 4. Association Organization. The organization of the Lakewood Sister Cities Association shall be as follows:~~

~~A. Members shall organize by electing from the members of the Association a president, vice-president, and such other officers as may be determined by the Association.~~

~~B. It shall be the duty of the president to preside at all meetings. The vice-president shall perform this duty in the absence of the president.~~

~~Section 5. Association Meetings. The Lakewood Sister Cities Association shall set its own meeting dates and shall give notice~~

of such meeting in compliance with the Open Public Meetings Act of the State of Washington.

~~Section 6. Subcommittees of the Association. The Lakewood Sister Cities Association may organize into subcommittees in order to achieve its purpose. The chairpersons of these subcommittees shall be members of the Association. Additional persons may be recruited to serve on the subcommittees.~~

~~Section 7. Financial Support. The City of Lakewood may provide financial support from its annual operating budget to the Lakewood Sister Cities Association for its work and activities. The Association may also accept, raise and maintain separate funds for its work and activities.~~

~~Section 8. Reports and Recommendations to City. The Lakewood Sister Cities Association shall report to the City Council not less than once per year and more often as requested by the City Council regarding its work and activities~~

~~Section 9. Tax-Exempt Status. The Lakewood Sister Cities Association shall maintain its current non-profit tax-exempt status under 26 USC 501(C)(3).~~

Section 2. City of Lakewood Ordinance 528 which was adopted on January 18, 2011 is hereby repealed in its entirety.

~~Section 1. Sister Cities Committee:~~

~~There is hereby established a Sister Cities Committee for the City of Lakewood:~~

~~Section 2. Duties and Responsibilities:~~

~~The general duties and responsibilities of the Sister Cities Committee shall be as follows:~~

~~A. The powers and duties of the Sister City Committee generally shall be to recommend to the City Council the policies and objectives for the overall sister cities program.~~

~~B. Develop and recommend to the City Council criteria, objectives and guidelines for the selection of sister cities.~~

~~C. Plan, develop, promote, and coordinate sister city activities, including but not limited to visits of individuals and exchanges of delegations; educational and informational exchanges and events with sister city communities, their nations and their cultures.~~

~~D. Develop a comprehensive work plan showing the activities of the Committee, showing how the activities of the Committee will further the objectives of the sister city program; and indicating how the Committee plans to fund its activities in the future.~~

~~E. Review proposals from individual associations or other institutions for joint programs and assist in effective coordination of such activities, when applicable.~~

~~F. Conduct fund raising for sister city activities and programs.~~

~~Section 3. Committee Membership:~~

~~The membership of the Sister Cities Committee shall be as follows:~~

~~A. In order to assure that sister city affiliations genuinely reflect the community and are managed by citizens with the willingness to participate to the task, there shall be no fixed membership to the Sister Cities Committee and the number of members should be dictated by the number of people who are interested in sister city functions or activities, with the understanding that not all such members will be interested or involved with all such functions or activities. The members should not be restricted to only residents of the City.~~

~~B. The General Services Director/City Clerk shall be a non-voting ex-officio member of the Committee and shall provide staff representation and support to the Committee.~~

~~C. There is not a need for any formal appointment to the Sister Cities Committee, nor would any membership be tied to a particular term of office.~~

~~Section 4. Committee Organization:~~

~~The organization of the Sister Cities Committee shall be as follows:~~

~~A. At the first meeting of the Committee, its members shall organize by electing from the members of the Committee a chairperson, vice-chairperson, and such other officers as may be determined by the Committee.~~

B. It shall be the duty of the chairperson to preside at all meetings. The vice-chairperson shall perform this duty in the absence of the vice-chairperson.

~~Section 5. Committee Meetings:~~

~~The Committee shall set its own meeting dates and shall give notice of such meeting in compliance with the Open Public Meetings Act of the State of Washington.~~

~~Section 6. Subcommittees of the Committee:~~

~~The Committee may organize into subcommittees in order to achieve its purpose. The chairpersons of these subcommittees shall be members of the Committee. Additional persons may be recruited to serve on the subcommittees.~~

~~Section 7. Financial Support:~~

~~The City of Lakewood may provide financial support from its annual operating budget to the Sister City Committee for its work and activities. The Committee may also accept and raise other funds for its work and activities, which funds shall be deposited with and accounted for separately by the City.~~

~~Section 8. Reports and Recommendations to City:~~

~~The Sister City Committee shall report to the City Council from time to time, including the submission of an annual report detailing its work and activities and expenditure of funds, and shall report to the City Council not less than once per year and more often as requested by the City Council.~~

~~Section 9. Exploration of Tax Exempt Status:~~

~~The Sister City Committee may evaluate the feasibility and desirability of the eventual formation of a separate nonprofit, tax-exempt organization. Such evaluation shall be conducted and presented with recommendations to the City Council at no particular time.~~

Section 3. Severability.

If any sections, sentence, clause or phrase of this Ordinance shall be held to be invalid or unconstitutional by a court of component jurisdiction, or its application held inapplicable to any person, property or circumstance, such invalidity or unconstitutionality or inapplicability shall not effect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance or its application to any other person, property or circumstance.

Section 4. Effective Date.

That this Ordinance shall be in full force and effect thirty (30) days after publication of the Ordinance Summary.

ADOPTED by the City Council this 2nd day of November, 2015.

CITY OF LAKEWOOD

Attest: Don Anderson, Mayor

Alice M. Bush, CMC, City Clerk

Approved as to Form:

Heidi Ann Wachter, City Attorney