

Ordinance No. 00074

[Council Minutes 96/05/20](#)

ORDINANCE NO. 74

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AN ORDINANCE of the City Council of the City of Lakewood, Washington, creating a new Chapter12.22 of the Lakewood Municipal Code relating to parades, motorcades, runs and assemblies

WHEREAS, in connection with the City=s responsibility for maintaining control over the streets and rights-of-way of the City, as well as to provide for orderly use thereof, it is appropriate for the City to have in place regulations which set parameters for special uses such as parades, runs and other similar uses.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON, DO ORDAIN as Follows:

Section 1. That a new Chapter12.22 of the Lakewood Municipal Code be, and the same hereby is created to read as follows:

Chapter12.22

PARADES, MOTORCADES, RUNS AND ASSEMBLIES

Sections:

12.22..010 Definitions.

12.22.020 Application Submittal.

12.22.030 Private Profit Prohibited.

12.22.040 Insurance Required.

12.22.050 Performance Bond.

12.22.060 Application Review.

12.22.070 Approval/Denial of Application.

12.22.080 Appeal Procedure.

12.22.090 Officials to be Notified

12.22.100 Revocation of Permit.

12.22.010 Definitions.

As used in this Chapter:

A. A private/commercial purpose@ exists when the sole purpose of the sponsor of an assembly, motorcade, parade or run is to advertise a product, person or event and the event is designed to be held purely for private profit, except political and religious events.

B. A Assembly@ means a gathering of people for the purpose of presenting or viewing an exhibition, theatrical presentation, dance or other authorized public event, except political and religious events, held on any public street, highway, alley, sidewalk or publicly owned parking lot.

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C. A Motorcade@ means an organized procession containing ten or more motor vehicles, except funeral processions, upon any public street, highway, sidewalk, alley, or publicly owned parking lot.

D. A Parade@ means a march or procession consisting of people, animals, bicycles, vehicles, or any combination thereof except funeral processions, upon any public street, highway, sidewalk, alley or publicly owned parking lot which does not comply with normal and usual traffic regulations or controls.

A Parade@ means a march or procession consisting of people, animals, bicycles, vehicles, or any combination thereof except funeral processions, upon any public street, highway, sidewalk, alley or publicly owned parking lot which does not comply with normal and usual traffic regulations or controls.

E. A Run@ means an organized racing event comprised of ten or more persons on foot, bicycles, wheelchairs, beds, or any other nonmotorized vehicles or combinations thereof upon a public street, highway, sidewalk, alley or publicly owned parking lot.

12.22.020 Application Submittal.

Any individual or organization planning any parade, motorcade, run or assembly which will or may disrupt normal traffic flow or usage of any public street, highway, sidewalk, alley or publicly owned parking lot within the City of Lakewood, shall obtain a permit from the City of Lakewood. The permit application shall be submitted no less than ninety days prior to the start of the event unless the ninety-day time period is reduced by the City Manager or designee due to unusual circumstances. The application shall be on a form provided by the City of Lakewood and shall include, but not be limited to, the following.

- A. The name and address of the sponsoring organization;
- B. The name, address and telephone number of person or persons in charge of the event;
- C. The nature and purpose of the event;
- D. Estimated number of persons, participants, vehicles and spectators;
- E. The number of persons and/or vehicles furnished by the sponsoring organization to patrol the event;
- F. A time schedule and description of the event or events;

G. A map or scale drawing showing the boundaries of the event, the route of the event, the direction of travel, and all areas to be utilized by participants, officials and spectators of the event.

12.22.030 Private Profit Prohibited.

No permit shall be issued for a parade, motorcade, run or public assembly to be held for private/commercial purposes.

12.22.040 Insurance Required.

The person or organization sponsoring the parade, motorcade, run or public assembly shall, prior to obtaining authorization from the City, provide a certificate of insurance showing that the person or organization has obtained public liability and property damage insurance in amounts not less than the minimum set by the City Manager. The City of Lakewood shall be named as an additional insured and shall be notified by the insurer at least twenty days prior to the cancellation of this insurance.

12.22.050 Performance Bond.

No permit shall be issued for any parade, motorcade, run or assembly until the permittee shall file with the City of Lakewood a bond or deposit to pay for any costs reasonably anticipated to be incurred in removing debris, litter or papers from the street, highway, sidewalk, alley, or publicly owned parking lot as a result of the parade, motorcade, run or public assembly, provided that the City Manager may make specific finding that such a bond is not necessary for a specific event and waive the bond.

12.22.060 Application Review.

Each applicant for permit to hold a parade, motorcade, run or assembly shall, when applicable, be reviewed by the City Manager or designee and other appropriate representatives of the City to determine compliance with the following requirements:

- A. The proposed parade, motorcade, run or assembly will not jeopardize life and/or property;
- B. The event as described on the application requires no supervision or patrol; or the event requires supervision or patrol and the application adequately describes the method of providing same without cost or participation from the City.

12.22.070 Approval/Denial of Application

- A. The City Manager or designee shall approve, approve as amended, or disapprove all applications not less than forty-five days prior to the proposed event, with any disapprovals being provided to the applicant in writing.
- B. As a condition of approval, the sponsor may be required to post notice in a local newspaper and/or at the proposed site of the event. The City Manager or designee may

close for general use any public street, highway, alley, sidewalk or publicly owned parking lot in whole or in part, for the purpose of the event.

C. A permit may be denied upon a finding that:

1. The time, route and size of the assembly, motorcade, parade or run will disrupt to an unreasonable extent the movement of other traffic;
2. The assembly, motorcade, parade or run is of a size or nature that requires the diversion of so great a number of law enforcement officers of the City to properly police the line of movement and the areas contiguous thereto that allowing the assembly, motorcade, parade or run would deny reasonable law enforcement protection to the City;
3. Such assembly, motorcade, parade or run will interfere with another assembly, motorcade, parade or run for which a permit has been issued.

12.22.080 Appeal Procedure.

The applicant may appeal the denial of an application made pursuant to this Chapter within five days of the denial by filing written notice of appeal with the City Clerk. The City Council shall set a hearing date within twelve days of written notice of appeal. Upon such appeal, the City Council may reverse, confirm or modify in any regard the determination of the City Manager or designee.

12.22.090 Officials to be Notified.

Immediately upon the granting of a permit for a parade, motorcade, run or public assembly, the City Manager or designee shall send a copy thereof to the appropriate representative of the departments of the City and other appropriate agencies such as local fire districts and the Washington State Patrol.

12.22.100 Revocation of Permit.

Any permit for a parade, motorcade, run or public assembly issued pursuant to this Chapter may be summarily revoked by the City Manager or designee at any time the City Manager or designee determines that public safety and protection of property requires such revocation. Notice of such action revoking a permit shall be delivered in writing to the permittee by personal service or certified mail at the address specified by the permittee in his application.

Section 2. Severability.

If any portion of this Ordinance or its application to any person or circumstances is held invalid, the remainder of the Ordinance or the application of the provision to other persons or circumstances shall not be affected.

Section 3. Effective Date.

That this Ordinance shall be in full force and effect five (5) days after publication of the Ordinance Summary as required by law.

ADOPTED by the City Council this 20th day of May, 1996.

CITY OF LAKEWOOD

/S/

Bill Harrison, Mayor

Attest:

/S/

Alice M. Bush, CMC, City Clerk

Approved as to Form:

/S/

Daniel B. Heid, City Attorney

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