

**1996 08 26 SS**

**LAKWOOD CITY COUNCIL STUDY SESSION**

**MINUTES**

**Monday, August 26, 1996**

**City of Lakewood**

**City Council Chambers**

**9315 Gravelly Lake Drive SW**

**Lakewood, WA 98499**

**CALL TO ORDER**

Mayor Harrison called the meeting to order at 7:02 p.m.

**ROLL CALL**

Councilmembers Present: 7 - Mayor Bill Harrison; Deputy Mayor Claudia Thomas; Councilmembers Doug Richardson, Colleen Henry, Jos   Palmas, Sherri Thomas and Ann Kirk Davis.

Staff Present: City Manager D. Scott Rohlfs; City Attorney Dan Heid; Finance and Systems Director Galen Kidd; Community Development Director David Bugher; Engineering Manager Bill Larkin; Lakewood Police Lieutenant Eileen Bisson; Human Resources Administrator Debra Young; Municipal Court Administrator Kathy Westerdahl; and General Services Director/City Clerk Alice Bush.

Staff Present: City Manager D. Scott Rohlfs; City Attorney Dan Heid; Finance and Systems Director Galen Kidd; Community Development Director David Bugher; Engineering Manager Bill Larkin; Lakewood Police Lieutenant Eileen Bisson; Human Resources Administrator Debra Young; Municipal Court Administrator Kathy Westerdahl; and General Services Director/City Clerk Alice Bush.

**FLAG SALUTE**

The Pledge of Allegiance was led by Deputy Mayor Thomas by request of Mayor Harrison.

**REPORTS BY THE CITY MANAGER**

City Manager Rohlfs introduced Andy Neiditz, the newly appointed Deputy City Manager and Administrative Economic Development Director for the City of Lakewood.

City Manager Rohlfs announced that a community forum on the annexation of the Arrowhead/Partridge Glen area will be held on Thursday, September 5, 1996, at 6:30 p.m. at the Lakes High School Commons area.

City Council Study Session Agenda Minutes -2- August 26, 1996

**PROCLAMATIONS AND PRESENTATIONS**

Briefing on the 1996 Pierce County Fire Protection District No. 2 emergency medical and maintenance and operation services levy.

Mr. Dave Crossen, Chief Executive Officer of Pierce County Fire Protection District No. 2, provided a briefing on the ballot proposition for emergency medical and maintenance and operation services levy that will come before the

voters on September 17, 1996. Mr. Crossen then answered questions from the audience about the type of services passage of the levy could provide.

#### **ITEMS FOR DISCUSSION:**

**Amending Ordinance No. 67 establishing the City's Draft Comprehensive Plan and clarifying the Urban Growth Area Boundaries.**

Community Development Bugher explained the proposed ordinance attempts to include the Arrowhead/Partridge Glen area, McChord Air Force Base, Ft. Lewis and portions of Spanaway and Parkland in the City's Comprehensive Plan Urban Growth Area Boundaries.

Pierce County Executive Doug Sutherland and Mr. Chip Vincent, Pierce County planning staff, discussed ways in which the proposed areas could be included in the City's Comprehensive Plan. County Executive Sutherland indicated that Pierce County would support the Arrowhead/Partridge Glen area to be included in the City's Draft Comprehensive Plan. He explained that it was his understanding the Parkland/Spanaway area was included in the City's Comprehensive Plan earlier as a means to begin discussions with affected citizens so that they could be included in the planning process. Mr. Vincent suggested that the City could accomplish discussions with the affected area citizens by asking the Pierce County Council to support a resolution to allow Lakewood to proceed to speak to these citizens rather than amending the City's Comprehensive Plan. County Executive Sutherland indicated that the Council did not need the Pierce County Council's authorization to speak to these citizens, but if the Council would like to proceed with a resolution, it could be brought before the Pierce County Council. Councilmember Palmas asked if the Parkland/Spanaway Area was included in any other city's urban growth boundary. Mr. Vincent indicated that the Parkland/Spanaway area is included in the City of Tacoma's urban growth boundary. He explained that the City of Tacoma went through an elaborate planning process with meetings in the City

#### **Council Study Session Agenda Minutes -3- August 26, 1996**

community before that area was included in their urban growth boundary. He indicated that boundaries are redefined and evolved through the citizen-involvement process. City Manager Rohlf asked if an unincorporated area didn't want to be included in another city's urban growth boundary, would the County keep those areas unincorporated. Mr. Vincent replied that to the degree possible, cities would be asked to work out overlapping boundaries among themselves and the County would also ask cities to include pockets of unincorporated Pierce County areas in their urban growth boundaries, if appropriate. He noted that in the case of the Parkland/Spanaway area, Lakewood should try to reconcile this situation with the City of Tacoma. Mayor Harrison asked why doesn't the Parkland/Spanaway area be considered similar to the Arrowhead/Partridge Glen area as defined in the Lakewood Community Plan. County Executive Sutherland explained that the Lakewood Community Plan was superseded by the new growth management act. Mayor Harrison asked if the same logic would apply if the City talked with McChord and Ft. Lewis about including them in the City's Urban Growth Boundary. Mr. Vincent indicated that the implications of including Ft. Lewis and McChord Air Force Base had county-wide implications and should be discussed with the Pierce County Regional Council. Deputy Mayor Thomas asked what is the appeal process. Mr. Vincent indicated that appeals are heard by the Central Puget Sound Hearings Board.

On the matter concerning the parks, County Executive Sutherland indicated it was suggested earlier that the City and County would share in the cost of parks maintenance in 1996 and that the parks would be transferred to the City in a phased process. County Executive Sutherland indicated that Pierce County would be willing as of January 1, 1997, to transfer the parks to the City. He indicated that the cost for Pierce County to maintain the parks in 1996 is \$50,000 and the County would assume this cost. He indicated that he has not yet discussed the transfer of the parks to the County Council but will be suggesting that Pierce County proceed with the transfer.

County Executive Sutherland explained that Pierce County has been keeping the moneys from the Woodbrook Drive case in an impound fund. County Executive Sutherland indicated that in response to City Attorney Heid's letter, Pierce County has been retaining these funds for the Cross Base Highway improvements, depending on which alignment is selected. Councilmember Palmas asked what standing does the City Council have to determine the use of those funds. County Executive Sutherland indicated that he would welcome discussion on these matters with the City.

## **Council Study Session Agenda Minutes -4- August 26, 1996**

Mayor Harrison reiterated that the citizens of Arrowhead/Partridge Glen area have a right to be afforded an opportunity to determine whether they want to annex to the City of Lakewood or not. He also indicated that a number of gated areas (North Gate on Ft. Lewis, the Log Center, North Fort Lewis exit and McChord Gate) all enter and exit into the City of Lakewood. He explained that these areas contain some of the largest areas of neglect and crime which require the City to provide additional care.

\*\*\*\*\*

Council recessed at 8:20 p.m. and reconvened at 8:30 p.m.

\*\*\*\*\*

**Progress report on the junk vehicle Ordinance No. 39.**

Community Development Director Bugher reported that the City has removed 877 abandoned vehicles since February 28, 1996. He thanked Code Enforcement staff Norm Bray and Doug Price and Police Officer Boyle for their efforts on removing a significant number of junk vehicles. He indicated that it is staff's desire to develop a code enforcement procedure manual later this year. Community Development Director Bugher indicated that the first priority for code enforcement is to address raw sewage and the safety of buildings followed by abandoned junk vehicle removals and property maintenance violations. The Council commended staff for their work in removing so many abandoned vehicles in such a short period of time. Councilmembers indicated that recognition should be given to all of the volunteers who have helped with code enforcement and that a news release should be sent to the media to give them recognition on their success.

**Review of 1997 Planned Objectives and Action Plan.**

City Manager Rohlfs indicated that each department director and manager will be providing a brief presentation on their department's 1997 Planned Objectives and Action Plan.

City Manager Rohlfs began with presenting the 1997 Planning Program Goals for the City Council and the City Manager's Office. Councilmember Palmas indicated that fiscal and financial management should be added as a Council goal.

## **Council Study Session Agenda Minutes -5- August 26, 1996**

General Services Director/City Clerk Bush then presented the overall mission of the General Services Department which included the City Clerk's Office and the Municipal Court. She then called on Kathy Westerdahl, Municipal Court Administrator, who presented the 1997 goals of the Municipal Court. General Services Director/City Clerk Bush then described the program goals and objectives for the City Clerk's Office.

Finance Director Kidd reviewed the program objectives for the Finance and Systems Department. City Attorney Heid presented the Legal Department's goal for 1997. Community Development Director Bugher then presented the goals for the Community Development Department in the areas of current planning, advanced planning and code enforcement.

Police Lieutenant Bisson then presented the 1997 goals and objectives for the Lakewood Police Department. Human Resources Administrator Young presented goals for the Human Resources Department. Deputy Mayor Thomas suggested that the word "collaboration" be included in the action plan criteria for Human Services.

City Manager Rohlfs then reviewed the non-departmental, Municipal CIP and equipment rental fund objectives. Councilmember Richardson suggested that the City look into working with the County for vehicle maintenance services. Engineering Manager Larkin then presented the 1997 goals for the City streets and surface water management fund.

**Adopting an Adopt-a-Street program.**

**Engineering Manager Larkin described the "Adopt-a-Street" program. He explained that the program is basically a litter control program. Discussion ensued on the volunteer release waiver form and investigating whether the Lakewood Refuse could provide garbage bag pick-ups for this program.**

**ITEMS SCHEDULED FOR THE SEPTEMBER 3, 1996 REGULAR CITY COUNCIL MEETING:**

- 1. Amending Ordinance No. 67 establishing the City's Draft Comprehensive Plan and clarifying the Urban Growth Area Boundaries. - (Ordinance)**
- 2. Adopting an Adopt-a-Street program. - (Resolution)**

**Council Study Session Agenda Minutes -6- August 26, 1996**

- 3. Setting Monday, October 21, 1996, as the date for a public hearing by the City Council on the proposed 1996 City of Lakewood Budget amendments. - (Consent Agenda)**
- 4. Expressing support for the 1996 Pierce County Fire Protection District No. 2 emergency medical and maintenance and operation services levy. - (Resolution)**
- 5. Expressing zero tolerance for hate crimes in the City of Lakewood. - (Resolution)**
- 6. Authorizing the execution of an agreement with Clover Park School District for two Criminal Justice Resource Officers. - (Motion)**

**There were no comments.**

**BRIEFING BY THE CITY MANAGER**

**City Manager Rohlf reported that the next meeting of the City Council will be Tuesday, September 3, 1996, because of the Labor Day Holiday on Monday, September 2, 1996.**

**CITY COUNCIL COMMENTS**

**Councilmember Henry reported that the Ad Hoc Events Committee met this morning and she will be preparing the results of their work. Councilmember Henry complimented Doug Price, Code Enforcement Officer, for coming to take care of a fallen cable wire she had reported last week.**

**Councilmember Thomas requested staff to respond to the Angels House letter.**

**Councilmember Palmas asked staff to prepare some options that the City could do to recognize the City's volunteer efforts.**

**Councilmember Richardson expressed concerns about the placement of fire hydrants in Fort Steilacoom Park along Steilacoom Boulevard. He indicated that there is a fire hydrant near the touch line on a soccer field that could create a safety hazard for the players. He asked staff to check into this. Councilmember Richardson asked for a schedule when the Lakewood Refuse intends to offer pick-ups of paint and other hazardous type materials for Lakewood residents.**

**Council Study Session Agenda Minutes -7- August 26, 1996**

**Councilmember Richardson asked for a report on the effectiveness on the use of the video phones in the court.**

**Mayor Harrison asked staff to prepare an update on the Woodbrook situation. He asked Councilmembers if the City**

should pursue the transfer of the park to the City effective January 1, 1997. Councilmembers directed the City Manager to pursue with the parks transfer.

Mayor Harrison requested that staff provide a recommendation on whether to include the Parkland/Spanaway area in the urban growth boundary.

Mayor Harrison requested that the Council be provided a schedule of work activities and a progress report on the sexually-oriented business issues in Lakewood. Mayor Harrison requested a report on enforcement activities as a result of the recently adopted watercraft regulations. It was noted that there is no patrol on American Lake. Mayor Harrison emphasized the need to have patrol presence on American and Steilacoom Lakes during the upcoming three-day Labor Day weekend and especially on major holidays.

Discussion ensued on the monitoring and permanent solution of the algae situation in Lake Steilacoom.

#### **ADJOURNMENT**

There being no further business, the meeting adjourned at 10:35 p.m.

---

**BILL HARRISON, MAYOR**

**ATTEST:**

---

**ALICE M. BUSH, CMC**

**CITY CLERK**