

1997 05 12 SS

LAKWOOD CITY COUNCIL STUDY SESSION MINUTES

Monday, May 12, 1997

City of Lakewood

City Council Chambers

9315 Gravelly Lake Drive SW

Lakewood, WA 98499

CALL TO ORDER

Mayor Harrison called the meeting to order at 7:03 p.m.

ROLL CALL

Councilmembers Present: 5 - Mayor Bill Harrison; Deputy Mayor Claudia Thomas; Councilmembers Ann Kirk Davis; JosÃ© Palmas and Sherri Thomas.

Councilmembers Excused: 2 - Councilmembers Colleen Henry and Doug Richardson.

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Staff Present: City Manager D. Scott Rohlfs; Deputy City Manager Andy Neiditz; City Attorney Dan Heid; Finance and Systems Director Galen Kidd; Community Development Director David Bugher; Engineering Manager Bill Larkin; Police Lieutenant Eileen Bisson; Human Resources Administrator Debi Young and General Services Director/City Clerk Alice Bush.

FLAG SALUTE

The Pledge of Allegiance was led by James Corneliussen by request of Mayor Harrison.

Mayor Harrison recognized Councilmember Henry's birthday and the audience sang "Happy Birthday" for Councilmember Henry in absentia.

REPORTS BY THE CITY MANAGER

City Manager Rohlfs reported on the status of City inspector Norm Bray, who was involved in a car accident on Friday, May 9, 1997. He explained that Mr. Bray was a bit stiff but is okay. The City vehicle did receive severe damage.

City Manager Rohlfs announced that next week's May 19, 1997, City Council meeting will be held at Tillicum Community Center, beginning at 7:00 p.m.

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City Manager Rohlfs then called on Deputy City Manager Neiditz who distributed a memo listing the names of applicants who have expressed an interest to serve on the Parks and Recreation Advisory Ad Hoc Committee. City

Manager Rohlf indicated that staff will be bringing these names forward to the Council for confirmation next week. He indicated that two of the nine names are being recommended to serve as ex-officio members.

City Manager Rohlf announced that the Comprehensive Plan visioning meetings will be held on Saturday, May 31, 1997, from 9:00 a.m. to 1:30 p.m. and the second session will be held on June 12, 1997, at 5:30 p.m.

City Manager Rohlf reported on the meeting that was held with the Chamber Sign Committee. He explained that the inventory of signs has been completed. He announced that a presentation on the proposed sign ordinance will be made before the Chamber Board on May 29, 1997.

PROCLAMATIONS AND PRESENTATIONS

Proclamation declaring the week of May 12-16, 1997, as *Nursing Home Week*.

Mayor Harrison presented a proclamation declaring the week of May 12-16, 1997, as *Nursing Home Week* to Mr. Scott Hulet.

ITEMS FOR DISCUSSION:

Office and Limited Business zoning classifications.

Community Development Director Bugher reviewed the proposed ordinance to establish the zoning classifications of Office Limited Business 1 (OLB1) and Office Business Limited Business 2 (OLB2). He explained that the two OLB zoning designations attempts to establish a transitional land use buffer between dissimilar uses. The zoning classifications attempt to provide a buffer from encroachment from more intense commercial development.

Discussion ensued on the types of businesses that would be allowed under OLB1. Community Development Director Bugher commented that businesses such as caretakers, day cares, public safety services, transportation uses, business services, etc., would be allowed under OLB1.

Discussion ensued on the public's response at the Planning Advisory Board public hearing; and the urgency of implementing the OLB1 and OLB2 zoning classifications.

Debby Hockstaff, Centerforce, spoke about seeking land in Lakewood to establish Centerforce in the McChord Gate area. Centerforce works with businesses in Lakewood to place disabled individuals in the community.

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Significant tree preservation provisions.

Community Development Director Bugher, reviewed the proposed ordinance to establish provisions on significant tree preservation. He reported that the Planning Advisory Board has reviewed the matter but have chosen to table the matter for the time being. The Planning Advisory Board has expressed a desire to hear from the development community and an arborist.

It was the desire of the Council to pursue the matter further.

Authorizing the execution of an agreement with J.C. Draggoo and Associates for developing the Parks and Recreation Master Plan.

Deputy City Manager Neiditz reviewed the evaluation committee's process for selecting J. C. Draggoo and Associates as the consultant to develop the Parks and Recreation Master Plan.

Discussion ensued on the qualifications of J. C. Draggoo and Associates.

Council recessed at 8:20 p.m. and reconvened at 8:30 p.m.

Authorizing the selection of EDAW to develop the Comprehensive Plan. -

Community Development Director Bugher reviewed the committee's process for reviewing and interviewing four firms to develop the Comprehensive Plan. The selection committee recommended that the firm of EDAW be appointed to develop the Comprehensive Plan.

Discussion ensued on the qualifications of EDAW.

Authorizing the execution of an interlocal agreement with Pierce County Parks and Recreation Department and Communities in Schools of Lakewood, Inc., for a summer youth recreation program.

Deputy City Manager Neiditz distributed copies of the interlocal agreement with Pierce County and Communities in Schools of Lakewood, Inc., for providing a summer recreation program that would be offered at Oakwood, Southgate, Tye Park and Lake City elementary schools.

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Discussion ensued on funding for this program. Deputy City Manager Neiditz indicated that half of the funding is being provided by the Greater Pierce County Community Network. Discussion then ensued on the cost to participants; safety of the children and screening of individuals who will be working with the children and training for individuals.

ITEMS TENTATIVELY SCHEDULED FOR THE MAY 19, 1997, REGULAR CITY COUNCIL MEETING: (TO BE HELD AT TILlicum/AMERICAN LAKE GARDENS COMMUNITY SERVICE CENTER, 14916 WASHINGTON AVENUE SW)

- 1. Office and Limited Business zoning classifications. - (Ordinance)**
- 2. Authorizing the execution of an agreement with J.C. Draggoo and Associates for developing the Parks and Recreation Master Plan. - (Motion)**
- 3. Authorizing the selection of EDAW to develop the Comprehensive Plan. - (Motion)**
- 4. Authorizing the execution of an interlocal agreement with Pierce County Parks and Recreation Department and Communities in Schools of Lakewood, Inc., for a summer youth recreation program. - (Motion - Consent Agenda)**
- 5. Creating Sections 3.08.160 and 3.08.170 of the Lakewood Municipal Code relative to establishing a Police Investigation Fund with impressed accounts and a Municipal Court Agency Fund. - (Ordinance - Consent Agenda)**
- 6. Modifying the City of Lakewood's position on the Cross Base Highway alignment alternatives. - (Resolution)**
- 7. Amending the City of Lakewood Fee Schedule to include vehicle parking fees in Harry Todd Park and American Lake North Park. - (Resolution - Consent Agenda)**
- 8. Creating Chapter 8.76 of the Lakewood Municipal Code relative to rules governing the use of City parks and facilities. - (Ordinance - Consent Agenda)**
- 9. This is the date set for a public hearing by the City Council on the request to vacate a portion of Lakewood Drive SW right-of-way to provide additional space for a proposed service station complex. (Changela, Inc., File No. VAC. 97.002)**
- 10. Authorizing the vacation of a portion of Lakewood Drive SW right-of-way to provide additional space for a proposed service station complex. (Changela, Inc., File No. VAC. 97.002) - (Ordinance)**

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Councilmember Thomas requested that the second paragraph under the "Proposed Council Position" of the Ad Hoc

Committee on the Cross Base Highway alignments to be amended to read "However, the aforementioned acceptance is conditional on the impacts to the American Lake Gardens community, and the unique and historical equestrian industry therein, being mitigated to the fullest extent practicable."

Councilmember Palmas asked what would it cost a small non-profit organization to pay the kind of liability insurance requirements noted in Section 8.76.110 of the proposed parks ordinance. It was requested that a provision for a waiver for insurance be added to the ordinance.

Councilmember Thomas expressed concern about vehicles that come in and out of the parks and how would they be monitored on a fee per day basis.

Deputy Mayor Thomas asked if individuals can be required to place a refundable deposit for cleanup of permitted facilities used in the parks.

Deputy Mayor Thomas requested that Section 8.76.140 include a provision outlining penalties for the misuse of park facilities.

Mayor Harrison suggested that the content of the parks signs be written in a friendly, positive manner.

BRIEFING BY THE CITY MANAGER

Community Surveys.

City Manager Rohlfs reviewed the two Community Surveys for business persons and residents. He asked Councilmembers for input on the content of the surveys.

City Manager Rohlfs recommended that the distribution of the survey be handled by random sampling which would amount to mailing to 20 percent of the households. The addresses for the citizens survey will be obtained from the land use inventory data base and the business survey addresses will be obtained from the business license list.

Deputy Mayor Thomas indicated that the survey should indicate that data from the survey will be used in the Comprehensive Planning process.

Selection of Association of Washington Cities (AWC) voting delegates.

City Manager Rohlfs noted that the Association of Washington Cities has requested that three Councilmembers be designated as voting delegates to represent Lakewood at the AWC annual business meeting on June 20, 1997.

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City Manager Rohlfs asked for an Executive Session not to exceed 10 minutes to discuss potential litigation.

CITY COUNCIL COMMENTS

Councilmember Davis announced that she will be making three RTA presentations.

Councilmember Palmas suggested that the nine Lakewood Police officers who were recognized for valor be recognized at the City's volunteer recognition event. Mayor Harrison requested that Police Chief Masko provide a recommendation on the forum for recognizing these officers.

Councilmember Palmas reminded Councilmembers to turn in their Association of Washington Cities registration forms.

Deputy Mayor Thomas congratulated Community Development Director Bugher for his efforts as noted in a citizen letter. Deputy Mayor Thomas thanked General Services Director/City Clerk Bush for the Council election brochure. Deputy Mayor Thomas suggested that a newspaper article or news release be published on fireworks regulations with the Fourth of July quickly approaching.

Mayor Harrison asked for an update on the City Hall Ad Hoc Committee's progress. City Manager Rohlfs indicated that the Committee will be bringing forth their recommendation to the Council at the May 27, 1997, meeting. Depending on

the Council's response, the Committee may ask for Council's direction on the next steps to take such as expanding the Committee to nine members and asking to secure an external consultant to provide the Committee with professional expertise.

Mayor Harrison asked for the status on getting the graffiti removed on the I-5/South Pacific Railroad bridge. Engineering Manager Larkin replied that the railroad indicated that they would provide the paint to remove the graffiti but not the labor. City Manager Rohlfs indicated that the Lakewood Municipal Code provides for the property owner to remove the graffiti, and the City will go ahead and remove the graffiti and bill the railroad.

Mayor Harrison commented on the large number of youths who participated in the Keep Lakewood Beautiful cleanup on Saturday, May 10, 1997. He asked that thank you letters be sent to all the schools and school organizations who participated in the cleanup.

Mayor Harrison asked for an update on the Post Office situation. City Attorney Heid indicated that he has contacted another organization who has some oversight over the Postal Service. He also explained that he has been doing some legal research and identification of issues.

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Mayor Harrison requested that a Joint Council and School District Board meeting be scheduled in the early part of the school year.

Mayor Harrison indicated that he and City Manager Rohlfs had the opportunity to meet with the new editor of the *Lakewood Journal*. He indicate that the City looks forward to a good association.

Mayor Harrison explained that he received a call from *The News Tribune* asking for Lakewood's position on the recent discussions about the garbage hauling issues being discussed in Pierce County. Mayor Harrison indicated that he told *The News Tribune* that the City took a position earlier for an in-county landfill, however, Lakewood would like to keep all of its options open.

Mayor Harrison asked if the Marines have been helping with the work at Harry Todd Park. Deputy City Manager Neiditz indicated that the Marines had started work last week.

Mayor Harrison announced that the Council would recess into Executive Session for approximately 15 minutes to discuss potential litigation.

Council recessed into Executive Session at 9:50 p.m. and reconvened at 10:03 p.m.

ADJOURNMENT

There being no further business, the meeting adjourned at 10:03 p.m.

BILL HARRISON, MAYOR

ATTEST:

ALICE M. BUSH, CMC

CITY CLERK