

1997 05 27 SS

LAKWOOD CITY COUNCIL STUDY SESSION MINUTES

Tuesday, May 27, 1997

City of Lakewood

City Council Chambers

9315 Gravelly Lake Drive SW

Lakewood, WA 98499

**CALL TO ORDER**

Mayor Harrison called the meeting to order at 7:05 p.m.

**ROLL CALL**

Councilmembers Present: 7 - Mayor Bill Harrison; Deputy Mayor Claudia Thomas; Councilmembers Ann Kirk Davis; Colleen Henry; JosÃ© Palmas; Doug Richardson (arrived at 8:15 p.m.) and Sherri Thomas.

Staff Present: City Manager D. Scott Rohlfs; Deputy City Manager Andy Neiditz; City Attorney Dan Heid; Finance and Systems Director Galen Kidd; Community Development Director David Bugher; Engineering Manager Bill Larkin; Police Chief Rob Masko; Human Resources Administrator Debi Young and General Services Director/City Clerk Alice Bush.

Staff Present: City Manager D. Scott Rohlfs; Deputy City Manager Andy Neiditz; City Attorney Dan Heid; Finance and Systems Director Galen Kidd; Community Development Director David Bugher; Engineering Manager Bill Larkin; Police Chief Rob Masko; Human Resources Administrator Debi Young and General Services Director/City Clerk Alice Bush.

**FLAG SALUTE**

The Pledge of Allegiance was led by Ed Starbird by request of Mayor Harrison.

**REPORTS BY THE CITY MANAGER**

City Manager Rohlfs announced that on Saturday, May 31, 1997, the first Visioning forum on the Comprehensive Plan will be held beginning at 9:00 a.m., at Clover Park High School.

City Manager Rohlfs announced that City Hall will be moving to its new facility beginning Friday evening, May 30, 1997. The City's phone system will go down beginning at noon on Friday, May 30th.

City Manager Rohlfs announced that Walter Neary has agreed to serve on the Parks and Recreation Advisory Ad Hoc Committee.

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City Manager Rohlfs announced that next week's Council meeting will be held on June 2, 1997, at Lake City Elementary School, at 7:00 p.m.

City Manager Rohlfs indicated that the City was awarded funding for three Transportation Improvement Program grants: 1) Custer Road realignment from 75th Street to Lakewood Drive in the amount of \$771,000; 2) sidewalks on 83rd Avenue in the amount of \$87,168; and 3) sidewalks on Custer Road in the amount of \$100,000.

City Manager Rohlfs then called on Police Chief Rob Masko who reported on the activities in the parks over the

Memorial Day weekend.

**ITEMS FOR DISCUSSION:**

**City Hall Ad Hoc Committee recommendation for long-term City Hall facility needs.**

City Manager Rohlfs indicated that the Ad Hoc City Hall Committee co-chairs Paul Reeder and Ed Starbird were here to present the Committee's recommendation on their charge to determine whether the City should lease or purchase a City Hall facility and where to site a City Hall.

Co-Chair Paul Reeder explained that the Committee is recommending ownership of a permanent City Hall facility and that the City Hall facility should be located in the general vicinity of Gravelly Lake Drive, Bridgeport Way, and 112th Street.

Discussion ensued about the amount of time it would take to construct a facility considering the three year lease the City is entering into at the new City Hall location.

Discussion then ensued on expanding the membership of the Committee. It was the consensus of the Committee that for the second phase of the Committee's charge, the membership be increased by four additional individuals from various neighborhoods. City Manager Rohlfs requested Council's approval to proceed with securing an architect to assist with space needs, and allowing individuals to submit information on potential sites for a permanent City Hall.

Mayor Harrison requested Councilmembers to submit names of nominees to serve on the Committee. City Manager Rohlfs indicated that the names of interested individuals would then come before the Council for confirmation.

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The Council thanked the Committee for its work and directed staff and the Committee to proceed with phase two.

Amending Sections 13.06.150, 13.06.160 and 13.06.170 of the Lakewood Municipal Code relative to garbage utility rates.

City Attorney Heid indicated that the proposed ordinance provides for a 2.2% pass-through increase for landfill disposal costs imposed by Pierce County.

Discussion ensued on further rate increases; the relationship between Pierce County and the City for garbage utility; and costs associated with hauling garbage east of the Cascades.

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Council recessed at 8:00 p.m. and reconvened at 8:15 p.m.

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Councilmember Richardson arrived at 8:15 p.m.

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Briefing on the Amended 1997 and 1998-2003 Six Year Transportation Program and the Interim Non-Motorized Transportation Plan and setting June 16, 1997, at approximately 7:00 p.m., as the date for a public hearing by the City Council on the Amended 1997 and 1998-2003 Six-Year Transportation Program and the Interim Non-Motorized Transportation Plan.

Engineering Manager Larkin briefed the Council on the Six-Year Transportation Program and the Non-Motorized Transportation Plan. He then reviewed the transportation revenue and expense summary for 1997 and proposed projects in the Transportation Program and Non-Motorized Transportation Plan.

Discussion ensued on how projects were prioritized; street lights; and how the proposed projects listed in the Transportation Plan were selected for improvements.

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**ITEMS TENTATIVELY SCHEDULED FOR THE JUNE 2, 1997, REGULAR CITY COUNCIL MEETING: (TO BE HELD AT LAKE CITY ELEMENTARY SCHOOL, 8800 121ST STREET SW)**

- 1. City Hall Ad Hoc Committee recommendation for long-term City Hall facility needs. - (Motion)**
- 2. Amending Sections 13.06.150, 13.06.160 and 13.06.170 of the Lakewood Municipal Code relative to garbage utility rates. - (Ordinance)**
- 3. Briefing on the Amended 1997 and 1998-2003 Six Year Transportation Program and setting June 16, 1997, at approximately 7:00 p.m., as the date for a public hearing by the City Council on the Amended 1997 and 1998-2003 Six-Year Transportation Program and the Interim Non-Motorized Transportation Plan. - (Resolution-Consent Agenda)**
- 4. Briefing on the Interim Non-Motorized Transportation Plan and setting June 16, 1997, at approximately 7:00 p.m., as the date for a public hearing by the City Council on the Amended 1997 and 1998-2003 Six-Year Transportation Program and the Interim Non-Motorized Transportation Plan. - (Resolution-Consent Agenda)**
- 5. Creating Section 3.40.040 of the Lakewood Municipal Code relative to establishing a Parks Department change account in the amount of \$100. - (Ordinance-Consent Agenda)**

There were no comments.

**BRIEFING BY THE CITY MANAGER**

City Manager Rohlfs reported that staff will be monitoring the traffic signal on Gravelly Lake Drive at the new City Hall site to see if any adjustments will need to be made.

City Manager Rohlfs reminded the Council that because of the City Hall move, Council notebooks can be picked up at City Hall on Friday, May 30, 1997, and beginning Saturday, May 31, 1997, Council notebooks can be picked up at the new City Hall location.

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City Manager Rohlfs indicated that one of the earlier personnel policies the Council adopted was a policy on nepotism in which the Council opted to include themselves in the policy along with staff. He explained that the policy prohibits full-time and part-time employees from working under the direct supervision of a relative. City Manager Rohlfs explained that Councilmember Thomas' son was hired as a seasonal part-time employee as a lifeguard in the City parks. He indicated that Councilmember Thomas' son is working under the direct supervision of an individual that the City contracts with for the oversight of the lifeguards. Because the policy is in place and is silent on seasonal employees, City Manager Rohlfs indicated that Councilmember Thomas requested that he bring this matter before the Council and seek direction on how to proceed. It was the consensus of the Council that Councilmember Thomas' son be allowed to continue his employment as a seasonal part-time lifeguard because he would be reporting directly to an individual that the City contracts with.

**CITY COUNCIL COMMENTS**

Councilmember Henry announced that *The Lakewood Journal* Editor Tim Connelly will be the guest speaker at the Thursday, May 29, 1997, Chamber Breakfast meeting.

Councilmember Davis noted that she will be attending a redevelopment workshop on May 28 and 29, 1997.

Mayor Harrison thanked Kim Eckart of *The News Tribune* for the good, positive article entitled "Home Sweet School."

Councilmember Thomas thanked the Council for their open communication.

Councilmember Thomas expressed condolences to the family of Charles Waverly. She indicated that Charles Waverly was a Lakes High School student who passed away over Memorial Day weekend. She requested that a letter of condolence be sent to the family.

Councilmember Thomas noted that she had been receiving thanks for the street lights to be installed on Farwest Drive and asked if the street lights would be installed. Engineering Manager Larkin indicated that improved pedestrian facilities are scheduled to be made to that area.

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Deputy Mayor Thomas expressed concern that the Council's computer is hardly used and the computer should be freed up for City staff use. Councilmembers agreed to free up the Council's computer, however, without a computer, Councilmembers requested that any Council e-mail messages be printed and placed in Councilmembers' mailboxes.

Mayor Harrison reported that he received two complaints that Club Nubian was wild and loud on Sunday night. He indicated that an extraordinary amount of City resources are poured into Club Nubian and he asked staff to look into other courses of action that the City can take.

Mayor Harrison asked for an update on the McChord Air Force Base invitation to discuss the County's Comprehensive Plan. City Manager Rohlf indicated that staff will follow up with their invitation.

Mayor Harrison commented that once City Hall is moved to its new facility, that the City should start to capture the City's history and some of the City's memorabilia.

Mayor Harrison congratulated Community Development Director Bugher for the City's "Visioning" articles.

Mayor Harrison thanked Police Chief Masko for enforcing the rules during the incident at Harry Todd Park. He also thanked Chief Masko for the April Police Report. He asked Chief Masko if the Police Department had the facility to track sex offenders. Chief Masko indicated that the sex offenders are mapped.

Mayor Harrison asked for a status report on McChord Air Force Base condemning land at Woodbrook Avenue.

Mayor Harrison commented that the weekend Mountain View Cemetery Memorial service was well-attended.

Councilmember Thomas reported that a business woman she knew commented on how impressed she was with the Fire Marshall and a business license staff person's courtesy and politeness.

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Councilmember Henry reminded Councilmembers that on Sunday, June 1, 1997, 10:30 a.m. to 2:30 p.m., is Lakewood Day at Lakewold Gardens.

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Council recessed to Executive Session for approximately 20 minutes to discuss potential litigation.

Council recessed at 9:32 p.m. and reconvened at 10:15 p.m.

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## ADJOURNMENT

There being no further business, the meeting adjourned at 10:15 p.m.

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BILL HARRISON, MAYOR

**ATTEST:**

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**ALICE M. BUSH, CMC**

**CITY CLERK**