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LAKWOOD CITY COUNCIL STUDY SESSION MINUTES

Monday, November 10, 1997

City of Lakewood

City Council Chambers

10510 Gravelly Lake Drive SW

Lakewood, WA 98499

CALL TO ORDER

Mayor Harrison called the meeting to order at 7:02 p.m.

ROLL CALL

Councilmembers Present: 7 - Mayor Bill Harrison; Deputy Mayor Claudia Thomas; Councilmembers Ann Kirk Davis; Colleen Henry; JosÃ© Palmas; Doug Richardson and Sherri Thomas.

Staff Present: City Manager D. Scott Rohlfs; Deputy City Manager Andrew Neiditz; City Attorney Dan Heid; Finance and Systems Director Galen Kidd; Community Development Director David Bugher; Engineering Manager Bill Larkin; Police Chief Rob Masko; Human Resources Administrator Debi Young; Associate Planner David Forte; Information and Systems Manager Tony Orozco and General Services Director/City Clerk Alice Bush.

FLAG SALUTE

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The Pledge of Allegiance was led by Shawntee Stevenson by request of Mayor Harrison.

REPORTS BY THE CITY MANAGER

City Manager Rohlfs reported that a letter was sent to Congressman Dicks and the Attorney General asking for the Attorney General's opinion as to which Lakewood is legal with regards to the Post Office situation. Congressman Dicks has expressed his support to pursue this matter.

City Manager Rohlfs indicated that in next week's Council agenda, the Council will be asked to consider authorization of an agreement to prepare a portion of the study on the Lakewood RTA Commuter Rail Station.

City Manager Rohlfs announced that the draft Parks and Recreation Master Plan is being circulated to the Parks and Recreation Ad Hoc Advisory Committee and the school district for review.

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City Manager Rohlfs explained that, in response to the remarks from Councilman Wendell Brown about the Lakewood Police Department, the City staff is in full support of the Lakewood Police Department and the caliber of the department's staff.

PROCLAMATIONS AND PRESENTATIONS

Performance by children from the McChord Gate neighborhood.

Mr. Rudy Ellis, McChord Gate Community Services Center, introduced the children from the Community Services Center who sang a song entitled "I Believe I Can Fly."

Presentation on Lakewood Chamber of Commerce Web site.

Representatives from Design 21 presented the Lakewood Chamber of Commerce Web site called "Destination Lakewood," advertising Lakewood, its amenities and tourist attractions.

Presentation on City of Lakewood Web site.

Information Systems Manager Orozco presented the City of Lakewood's Web site.

Council recessed at 8:00 p.m. and reconvened at 8:12 p.m.

ITEMS FOR DISCUSSION:

Encouraging the Washington State Legislature to fund construction of airport facilities at Thun Field.

City Attorney Heid reported that the proposed resolution expresses support for and encourages State legislators to fund the construction of Thun Field.

Mr. Robinson, Clover Park Technical College, presented an architectural drawing of proposed improvements to Thun Field.

Creating Section 18.35.130 of the Lakewood Municipal Code relative to Development Standards for Flood Damage Prevention.

Community Development Director Bugher reported that the proposed ordinance would transfer Federal Emergency Management Agency (FEMA) recognition of Lakewood from Pierce County to the City of Lakewood.

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Discussion ensued on the disclaimer of liability language; FEMA designations in specific areas of Lakewood; and the process for amending flood map designations.

Providing for the coordination and administration of a Federal Emergency Management Agency flood insurance program.

Associate Planner Forte reported that in conjunction with the ordinance on development standards for flood damage prevention, the proposed resolution establishes coordination and administration of the FEMA flood insurance program.

Authorizing the City Manager to establish an employee recognition program.

City Manager Rohlfs explained that the proposed ordinance provides an employee awards program for non-executive City employees in the areas of customer service, promoting teamwork, and productivity/significant accomplishments. The program also provides for an employee of the quarter award program.

Discussion ensued on providing language in the ordinance for the City Manager to seek input from employees for nominations; and perhaps requiring that the dollars awarded be spent in Lakewood.

Creating Section 15.16.030 of the Lakewood Municipal Code relative to Fire Code and Fire Marshal fees.

Amending the City of Lakewood Fee Schedule relative to fees for services performed by the Fire Marshal pursuant to the Uniform Fire Code and/or City ordinance.

Community Development Director Bugher explained that the proposed ordinance and resolution provide a fee structure for services performed by the Fire Marshal pursuant to the Uniform Fire Code.

Fire Marshal Brouillette reviewed the proposed fee structure and reasons for the fees.

Discussion ensued on the rationale for how the permit fee amount of \$85 was derived; where the list of occupancy permits came from; and fireworks display fees.

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Authorizing the execution of Amendment No. 1 to the interlocal agreement with Pierce County for Surface Water Management Program billing services from December 31, 1997, to December 31, 1998.

Engineering Manager Larkin explained that the proposed agreement provides for contracting with Pierce County to provide surface water management services billings through December 31, 1998.

ITEMS TENTATIVELY SCHEDULED FOR THE NOVEMBER 17, 1997, REGULAR CITY COUNCIL MEETING:

1. Creating Section 18.35.130 of the Lakewood Municipal Code relative to Development Standards for Flood Damage Prevention. - (Ordinance)

2. Providing for the coordination and administration of a Federal Emergency Management Agency flood insurance program. - (Resolution - Consent Agenda)

3. Authorizing the City Manager to establish an employee recognition program. - (Ordinance - Consent Agenda)

4. Creating Section 15.16.030 of the Lakewood Municipal Code relative to Fire Code and Fire Marshal fees. - (Ordinance - Consent Agenda)

5. Amending the City of Lakewood Fee Schedule relative to fees for services performed by the Fire Marshal pursuant to the Uniform Fire Code and/or City ordinance. - (Resolution - Consent Agenda)

6. Authorizing the execution of Amendment No. 1 to the interlocal agreement with Pierce County for Surface Water Management Program billing services from December 31, 1997, to December 31, 1998. - (Motion - Consent Agenda)

7. Encouraging the Washington State Legislature to fund construction of airport facilities at Thun Field. - (Resolution - Consent Agenda)

8. This is the date for a public hearing by the City Council on the proposed 1998 City of Lakewood Budget and the mill levy rate.

9. Endorsing the proposal to name the SR 509 bridge over Thea Foss Waterway "The Admiral James S. Russell Bridge." - (Resolution)

No comments.

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BRIEFING BY THE CITY MANAGER

City Manager Rohlfs requested that Councilmembers provide General Services Director/City Clerk Bush with any comments or changes to the CITY CONNECTIONS newsletter.

City Manager Rohlfs announced that the Tacoma-Pierce County Commission on Children, Youth and Their Families is seeking a representative to serve on a community task force.

CITY COUNCIL COMMENTS

Councilmember Henry displayed the Holiday Tree Lighting ceremony poster. She also reported that the Events Committee discussed a wall plaque trophy for the school games and the need to support Summerfest.

Councilmember Davis indicated that she attended a Narrows Bridge SR-16 Task Force meeting and will be bringing

more information about the process. She commented on a question that was asked by a citizen regarding the sale of vehicles on grocery store parking lots.

Councilmember Richardson reported on the Safe Streets Open Forum meeting he attended. He noted that representatives from Lakewood, Steilacoom and DuPont were grouped together to brainstorm matters on safety.

Councilmember Thomas reported on the "Make a Difference Day" clean-up project that she participated in.

Councilmember Palmas indicated that the church at Foster and Meadow has expressed concern about not having a street light on their street. He then asked if the electric utility companies can provide the City credit when the street lights are out for some time.

Deputy Mayor Thomas announced that on Wednesday, November 12, 1997, at 5:00 p.m., the first Youth Advisors' Council meeting will be held. She reported that the Human Services Committee is working on marketing strategies for human services collaboration, and the committee is in the process of videotaping human services programs.

Mayor Harrison indicated that he, Pierce County Councilmember Pat O'Malley, and the Pierce County Council have made a video tape on the City's CUGA efforts.

Mayor Harrison announced that at the Pierce County Cities and Towns meeting, they discussed the Pierce County Sheriff's specialized fees being charged to cities and towns. They also discussed the Puget Sound Water Quality report.

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Mayor Harrison indicated that he attended the November 7, 1997, Chamber-sponsored brainstorm session on Economic Development. He explained that it was the desire of Chamber members to see the Economic Development Plan completed sooner.

Mayor Harrison reported that he, City Manager Rohlfs and Deputy City Manager Neiditz met with Dave Fisher of Intel to be briefed on Intel's new addition and the hiring of 600 additional employees.

Mayor Harrison commented on a Lakes High School meeting he attended to discuss ROTC.

Mayor Harrison noted that he had the opportunity to speak at Southgate Elementary School.

Mayor Harrison asked Councilmembers to let him know if they were interested in serving as an alternate member to the SR-16 Narrows Bridge Committee.

Mayor Harrison asked Councilmembers to consider applying for the Association of Washington Cities' Public Works Trust Fund and Building Code Committees.

Councilmember Henry announced that on November 12, 1997, at 9:00 a.m., there will be a blue ribbon cutting ceremony for the Best Western Conference Room.

Mayor Harrison announced that Council would recess to executive session for approximately one hour to discuss personnel matters and potential litigation.

Council recessed at 8:10 p.m. and reconvened at 11:50 p.m.

ADJOURNMENT

There being no further business, the meeting adjourned at 11:50 p.m.

BILL HARRISON, MAYOR

ATTEST:

ALICE M. BUSH, CMC

CITY CLERK