

**1998 03 23 SS**

**LAKWOOD CITY COUNCIL STUDY SESSION MINUTES**

**Monday, March 23, 1998**  
**City of Lakewood**  
**City Council Chambers**  
**10510 Gravelly Lake Drive SW**  
**Lakewood, WA 98499**

**CALL TO ORDER**

Mayor Harrison called the meeting to order at 7:00 p.m.

**ROLL CALL**

Councilmembers Present: 5 - Mayor Bill Harrison; Deputy Mayor Claudia Thomas; Larry Humphrey; JosÃ© Palmas; Doug Richardson and Sherri Thomas.

Councilmembers Excused: 1 - Councilmembers Ann Kirk Davis.

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Councilmembers Absent: 1 - Councilmember Doug Richardson (arrived at 7:05 p.m.)

Staff Present: City Manager D. Scott Rohlfs; Deputy City Manager Andrew Neiditz; City Attorney Dan Heid; Finance and Systems Director Galen Kidd; Community Development Director David Bugher; Civil Engineer Ken Gunther; Information Systems Manager Tony Orozco; Associate Planner David Forte; GIS Technician Bill Marken; GIS Technician Tommy Harlow; Acting Police Chief Eileen Bisson; Human Resources & Services Director Debi Young and General Services Director/City Clerk Alice Bush.

**FLAG SALUTE**

The Pledge of Allegiance was led by Councilmember Palmas by request of Mayor Harrison.

**REPORTS BY THE CITY MANAGER**

City Hall Ad Hoc Committee recommendations on proposed City Hall sites.

City Manager Rohlfs reported that the City Hall Ad Hoc Committee reviewed the two additional proposed sites near Bridgeport Way and 75th Street for a City Hall. He explained that the Committee unanimously agreed that the 30-acre site owned by Pacific Limited be included with the other sites they recommended earlier. The Committee agreed to eliminate the second site. The Pacific Limited site would be the lowest rank site of the sites forwarded to the Council.

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Councilmember Richardson arrived at 7:05 p.m.

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Potential amendments to the lease agreement with Lakewood Group, Inc., for additional office space at Lakes

**Professional Center.**

**City Manager Rohlfs indicated that there are two small office spaces in the building that the City is considering to lease. Five hundred fifty square feet previously occupied by Brighter Tomorrow and five hundred eighty square feet between The Center and Planned Parenthood is available. The City is exploring options for use of the space. The cost for leasing the available space is \$14 per square foot. All other terms of the lease remain the same.**

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**City Manager Rohlfs announced that there will be no meeting on March 30, 1998 and the April 6, 1998 meeting will be held at Fort Steilacoom Historical Museum.**

**City Manager Rohlfs reported that a meeting was held with the Pierce County Sheriff and Public Safety Director to review the job description and recruitment process for Police Chief. He indicated that the interview panel will consist of a Councilmember, a Citizens' Police Ad Hoc Committee member and a representative (attorney) from the Guild. Interview dates will be provided to the Council when established.**

#### **PROCLAMATIONS AND PRESENTATIONS**

**Briefing on the Clover Park Technical College Master Plan.**

**Mr. Tony Robinson, Vice President of Operations and Facilities, Clover Park Technical College, described the phases of development for Clover Park Technical College.**

#### **ITEMS FOR DISCUSSION:**

**Review of the City of Lakewood Urban Growth Area application.**

**Associate Planner Forte reviewed the City's application to Pierce County to expand Lakewood's Urban Growth Area. He explained the County's review process.**

**Discussion ensued on what could be some of the negative impacts of acquiring military bases in the City's Urban Growth Area; estimated revenue changes that would impact the City, County and affected Pierce County cities; and the need to clarify that the City is not annexing the land on the military installations but that the City is counting the population on the installations only in order to obtain state revenues.**

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**Council recessed at 8:20 p.m. and reconvened at 8:31 p.m.**

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**Amending the City of Lakewood Fee Schedule relative to Geographic Information System fees.**

**GIS Technician Bill Marken reviewed the proposed resolution for implementing GIS fees for GIS information and data.**

**Discussion ensued on making the use of GIS information a requirement.**

**Authorizing the execution of Amendment No. 2 to the interlocal agreement with Pierce County for road and traffic maintenance services.**

**Civil Engineer Gunther reviewed the proposed amendments to the agreement with Pierce County for road and traffic maintenance services.**

**Discussion ensued on the use of video equipment for the storm drainage system.**

**Authorizing the execution of an agreement with ENTRANCO, Inc., in the amount of \$119,902 for construction management services on the 83rd Avenue SW and 87th Avenue SW, including Onyx Drive and Garnet Lane, sidewalk and bike lane construction project.**

Civil Engineer Gunther reviewed the proposed agreement with ENTRANCO, Inc., for consulting management services on the 83rd Avenue SW and 87th Avenue SW, including Onyx Drive and Garnet Lane, sidewalk and bike lane construction projects.

Discussion ensued on the breakdown of overhead costs and how cost overruns are handled.

Amending Sections 8.24.090 and 8.24.100 of the Lakewood Municipal Code relative to the storage of certain vehicles.

City Attorney Heid indicated that the proposed ordinance is intended to clarify and define an "apparently inoperable vehicle" for enforcement purposes.

Discussion ensued on changing the criteria and definition for an "apparently inoperable vehicle."

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ITEMS TENTATIVELY SCHEDULED FOR THE APRIL 6, 1998, REGULAR CITY COUNCIL MEETING: (TO BE HELD AT FORT STEILACOOM HISTORICAL MUSEUM, WESTERN STATE HOSPITAL, 9601 STEILACOOM BOULEVARD SW, COTTAGE #2)

1. Amending the City of Lakewood Fee Schedule relative to Geographic Information System fees. - (Resolution - Consent Agenda)
2. Authorizing the execution of Amendment No. 2 to the interlocal agreement with Pierce County for road and traffic maintenance services. - (Motion - Consent Agenda)
3. Authorizing the execution of an agreement with ENTRANCO, Inc., in the amount of \$119,902 for construction management services on the 83rd Avenue SW and 87th Avenue SW, including Onyx Drive and Garnet Lane, sidewalk and bike lane construction project. - (Motion - Consent Agenda)
4. Amending Sections 8.24.090 and 8.24.100 of the Lakewood Municipal Code relative to the storage of certain vehicles. - (Ordinance - Consent Agenda)
5. Setting Monday, May 4, 1998, at approximately 7:00 p.m., as the date for a public hearing by the City Council to consider the vacation of Stanley Street SW and Woodlawn Avenue SW right-of-way to transfer ownership of undeveloped right-of-way to the adjacent property owners. (American Lake, LLC; File No. VAC 98-002) - (Resolution - Consent Agenda)
6. Law Enforcement Activity and Data System (LEADS) 2000/Law Enforcement Support Agency presentation.
7. Amending the Official Zoning Map for the City of Lakewood. - (Ordinance - Consent Agenda)

COUNCILMEMBER THOMAS REQUESTED THAT THE OFFICIAL ZONING MAP BE CORRECTED TO REFLECT HRD ZONING IN THE LAKE CITY AREA AT INTERLAAKEN AND WASHINGTON BOULEVARD AND AT THE INTERSECTION OF WASHINGTON BOULEVARD AND THE BP GAS STATION.

Council requested that item 4 be placed on the Regular Agenda for the April 6, 1998 City Council meeting.

#### BRIEFING BY THE CITY MANAGER

City Manager Rohlfs announced that on April 6, 1998, at 7:00 a.m., at Burs Restaurant, a Department of Transportation representative will be speaking before Keep Lakewood Beautiful about the lack of landscaping along the I-5 corridor.

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City Manager Rohlfs announced that Spanaway will be filing incorporation papers to become a city this week.

City Manager Rohlfs called on Acting Police Chief Bisson to explain her proposal to delay the hiring of a second traffic officer and using those funds for needed police equipment. Acting Police Chief Bisson reported that the equipment and materials requested by the Police Department include stopsticks, radar units, an electronic white board, community liaison/crime prevention brochure materials, bicycle unit uniforms, crime scene clothing/equipment, a McGruff Crime Dog full costume, a safety education interactive robot, officer training enhancements and bicycle unit

police package bicycles totaling \$61,213.69.

Discussion ensued on the funding for police uniforms. Mayor Harrison requested that the City Manager review the request for equipment and report back with recommendations.

#### **CITY COUNCIL COMMENTS**

Councilmember Humphrey reported on the Pierce Transit meeting he attended. He indicated that Pierce Transit will be coming to the City to discuss bus shelters in Lakewood.

Councilmember Thomas asked about the reports generated by the police volunteers who monitored where handicapped parking spaces were violated. She then asked for a copy of the legislative bill that provided citizens the authority to cite handicapped parking violators.

Councilmember Thomas asked staff to provide a status report on the McChord right-of-way. She asked what progress has been made with the U. S. Postal Service on using Lakewood as the city name for addressing mail. Mayor Harrison indicated that Congressman Dicks' office is pursuing the matter. He added that Smokey Point may incorporate as a city; and if that happens, they would incorporate the Lakewood Post Office Station up north.

Councilmember Thomas asked for an update on the Woodbrook closure and the treatment of Lake Steilacoom. Councilmember Thomas asked about designating the Old Settlers Cemetery as a park. City Manager Rohlfs indicated that any improvements to the park would need to be worked out with Pierce County.

Councilmember Thomas reported on the League of Women Voters, the Community Health Care Group and Easter Seal meetings she attended.

Councilmember Palmas expressed concern about the number of unleashed dogs in Fort Steilacoom Park. City Manager Rohlfs indicated that staff would look into monitoring the performance of the Humane Society's contract.

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Councilmember Palmas asked about the issuance of bonds for the construction of sidewalks.

Mayor Harrison asked staff what Council should do with the economic development strategy documents. Deputy City Manager Neiditz indicated that the documents will be reviewed by the Planning Advisory Board and a final draft will be presented to the Council in April.

Mayor Harrison announced that the Association of Washington Cities is asking for members to serve on their Resolution Committee.

Mayor Harrison thanked City employees for parking off site and making the parking spaces in the Lakes Professional Center lot available for customers.

Mayor Harrison asked for an update on the Bridgeport Way and Pacific Highway project. City Manager Rohlfs indicated that the sidewalks will be constructed within the next two months.

Mayor Harrison asked for an update on the work crew program. General Services Director/City Clerk Bush indicated that Pierce County Probation has declined to contract with the City to provide work crew supervision and the City is working with the City of Tacoma to potentially contract for a limited work crew program.

Mayor Harrison commented that the removal of fencing along Phillips Road is working well.

Mayor Harrison asked for an update on the traffic circle that was placed on 59th Street. City Manager Rohlfs indicated that the traffic circle was working fine.

Mayor Harrison asked for a progress report on the police study. City Manager Rohlfs indicated that because of the new police contract terms, the police study has been given a lower priority, however, the study should be available by mid-year.

Mayor Harrison asked when the Council's municipal financing Study Session was scheduled. City Manager Rohlfs replied that it is scheduled for April 27, 1998.

Mayor Harrison indicated that the average citizen doesn't know that Lakewood has a police department and what it can do. Mayor Harrison suggested that the LAKEWOOD JOURNAL run stories on how the Lakewood Police serve its citizens.

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Mayor Harrison announced that Council would recess to executive session for approximately 20 minutes to discuss performance review of contract employee and personnel matters.

Council recessed at 10:35 p.m. and reconvened at 11:45 p.m.

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**ADJOURNMENT**

There being no further business, the meeting adjourned at 11:45 p.m.

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**BILL HARRISON, MAYOR**

**ATTEST:**

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**ALICE M. BUSH, CMC**

**CITY CLERK**