

# 1998 10 15 BUDGET

## LAKESWOOD CITY COUNCIL

### BUDGET WORKSHOP

#### MINUTES

Thursday, October 15, 1998

Lakewood Sheriff's Precinct

Training Room

5504 112th Street SW

Lakewood, WA 98499

#### CALL TO ORDER

Mayor Harrison called the meeting to order at 5:52 p.m.

#### ROLL CALL

Councilmembers Present: 7 - Mayor Bill Harrison; Deputy Mayor Claudia Thomas; Councilmembers Ann Kirk Davis; Larry Humphrey; JosÃ© Palmas; Doug Richardson and Sherri Thomas.

Staff Present: City Manager D. Scott Rohlfs; Deputy City Manager Andrew Neiditz; City Attorney Dan Heid; Finance and Systems Director Galen Kidd; Community Development Director David Bugher; Engineering Manager Bill Larkin; Acting Police Chief Eileen Bisson; Human Resources & Services Director Debi Young and General Services Director/City Clerk Alice Bush.

Staff Present: City Manager D. Scott Rohlfs; Deputy City Manager Andrew Neiditz; City Attorney Dan Heid; Finance and Systems Director Galen Kidd; Community Development Director David Bugher; Engineering Manager Bill Larkin; Acting Police Chief Eileen Bisson; Human Resources & Services Director Debi Young and General Services Director/City Clerk Alice Bush. \*\*\*\*\*

City Manager Rohlfs distributed copies of an agreement from Pierce County on the proposal to include the annexation of military lands in Lakewood's Urban Growth Area. The felony court costs will not be included in the agreement. Seven hundred fifty-three thousand dollars is now the annual reimbursement to the County. He noted that if the City becomes a Community Development Block Grant entitlement city, and because of an increase in population, that the County and City will agree on a reimbursable amount. In the future, should the bases become privatized and should the City receive revenues from taxes and not provide service and there is a net gain, it would be split between the City and County. Should the City provide services, any gain left would go to the County. The Council agreed to consider a resolution adopting the memorandum of agreement at the October 19, 1998 City Council meeting.

City Manager Rohlfs reported that the County Executive has reduced the Ft. Steilacoom Park budget by half. He suggested that Lakewood, University Place and Pierce County begin meeting on a partnership for operating Ft. Steilacoom Park.

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Councilmember Thomas suggested that the agreement on the use of the park should first be executed before any discussion ensues.

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REVIEW OF THE CITY OF LAKESWOOD PROPOSED 1999 BUDGET

City Manager Rohlfs reviewed projected 1999 revenues. He noted that property taxes are projected at \$4.3 million; sales tax is projected at \$3.6 million; Interagency Committee grants are projected at \$498,000; sales tax equalization is projected at \$3.45 million; Referendum 49 passage is projected at \$300,000; base annexation revenue is projected at \$300,000, assuming that the military bases are annexed by mid-1999; and transfer of \$366,400 from the Surface Water Management Fund. Total projected revenues are \$25.9 million. The City Streets Fund revenue stream is \$1 million. The contingency fund is budgeted at \$151,000. Three million three hundred thousand dollars will be transferred from the General Fund to the Municipal Capital Improvement Projects Fund for a permanent City Hall. He then reviewed departmental growth and expenditures in comparison to previous years.

City Attorney Heid reviewed the Legal Department's budget. He noted that the Legal Department is requesting a part-time office assistant position and an assistant attorney to handle civil matters. Interns are also being requested through grants.

City Manager Rohlfs reviewed the City Council budget.

City Manager Rohlfs then reviewed the non-departmental budget. He noted that two vehicles are being budgeted to be used in a vehicle pool. Decision sheets for membership to the Rainier Cable Commission and funding for the Chamber of Commerce and Visitor and Convention Bureau are presented in the non-departmental budget. Expenditures of \$350,000 from Referendum 49 monies if received; \$237,000 for the City Hall building lease; \$17,000 for the new Tacoma Art Museum; and a postage machine are also being requested in the non-departmental budget.

Deputy City Manager Neiditz reviewed the Deputy City Manager budget and noted the request for an Economic Development/Community Relations Officer position and an intern that is proposed to be shared with Community Development. He explained that funding is being requested to complete a feasibility study on whether the City should create its own police department or continue contracting for police services.

Discussion ensued on the timing of conducting a feasibility study.

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Council recessed at 8:52 p.m. and reconvened at 9:05 p.m.

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City Manager Rohlfs reviewed the City Manager's budget. He explained that an administrative analyst position is being requested to perform special projects.

General Services Director/City Clerk Bush reviewed the General Services Department budget. She reviewed expenditures for a portable sound system, video digital camera, microfilming, City events, sister cities program and contractual funding to perform activities in historical preservation and the arts.

Human Resources & Services Director Young reviewed the Human Resources & Services budget. She explained that a part-time office assistant position is being requested. She then reviewed the Human Resources and Human Services requests for expenditures and operating costs.

Discussion ensued on using interns versus a part-time office assistant; and the need for allocating additional human services funds.

#### OTHER

Councilmembers requested that a copy of the draft Ft. Steilacoom letter be provided to them prior to sending the letter.

Councilmembers expressed their intent to provide for a 1% for the Arts program from capital facility construction funds.

#### ADJOURNMENT

There being no further business, the meeting adjourned at 10:25 p.m.

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**BILL HARRISON, MAYOR**

**ATTEST:**

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**ALICE M. BUSH, CMC**

**CITY CLERK**