

1998 10 22 BUDGET

LAKESIDE CITY COUNCIL

BUDGET WORKSHOP

MINUTES

Thursday, October 22, 1998

Lakewood Sheriff's Precinct

Training Room

5504 112th Street SW

Lakewood, WA 98499

CALL TO ORDER

Mayor Harrison called the meeting to order at 5:45 p.m.

ROLL CALL

Councilmembers Present: 5 - Mayor Bill Harrison; Deputy Mayor Claudia Thomas; Councilmembers Larry Humphrey; JosÃ© Palmas; and Sherri Thomas.

Councilmembers Excused: 1 - Councilmember Ann Kirk Davis.

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Councilmembers Absent: 1 - Councilmember Doug Richardson (arrived at 6:05 p.m.)

Staff Present: City Manager D. Scott Rohlfs; Deputy City Manager Andrew Neiditz; Assistant to the City Manager Jeff Brewster; City Attorney Dan Heid; Finance and Systems Director Galen Kidd; Community Development Director David Bugher; Engineering Manager Bill Larkin; Police Chief Larry Saunders; Assistant Police Chief Eileen Bisson; Human Resources & Services Director Debi Young and General Services Director/City Clerk Alice Bush.

City Manager Rohlfs announced that the Pierce County Planning Committee voted five to zero in support of Lakewood's proposal to include the military bases in the City's Urban Growth Area. Seven hundred acres of McChord Air Force Base were excluded from the proposal. On October 27, 1998, the full County Council will be considering the proposal at their regular meeting.

City Manager Rohlfs indicated that in the 1999 budget, 2.2 percent is being recommended for a merit modifier salary adjustment and two percent for salary range adjustments for non-represented employees. He explained that it is recommended that the employee's retirement contribution be left at the same level. The City's level is based on the level of the Public Employee Retirement System (PERS). He indicated that there is a proposal in PERS to lower contributions by cities, however, it is being recommended that the City keep its employer's contribution at the same level.

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Discussion ensued on researching what public and private businesses in Lakewood are compensating in comparison to the City; employer and employee retirement contributions; and health insurance coverage and premiums.

Councilmember Richardson arrived at 6:05 p.m.

Council recessed at 6:10 p.m. and reconvened at 6:25 p.m.

REVIEW OF THE CITY OF LAKEWOOD PROPOSED 1999 BUDGET

Engineering Manager Larkin reviewed the City Streets Fund and noted that there is a slight increase in supplies and small tools and equipment for the Work Crew Program. He then reviewed the Arterial Streets Fund and noted that revenues are projected at \$7,578,510 and expenses at \$6,619,720 for a fund balance of \$958,790, a decrease of \$2,106,270. Some of the expenditures relate to the Work Crew and signal design for Bridgeport Way and San Francisco; software upgrade for the City's master traffic signal controller; and chip sealing.

Discussion ensued on how to handle funding of street projects in addition to maintenance of existing streets; and street improvements with the construction of the Regional Transit Authority station.

Engineering Manager Larkin reviewed the Surface Water Management Fund. Revenues are projected at \$4,136,410 and expenditures at \$2,665,760, with an ending fund balance of \$1,640,650. He indicated that a staff position is being requested for the lakes monitoring program.

Discussion ensued on land acquisition of property near Clover Creek for flood monitoring and land by McChord Gate Park to be used as a flood holding basin.

Finance and Systems Director Kidd reviewed the Finance and Information Systems budget. He noted that a part-time Office Assistant and an Information Technician I position are being requested. He noted that \$200,000 is being requested for Year 2000 compliance software; and \$40,000 for finance software.

Discussion ensued on providing funds for upgrading laptop computers for Year 2000 compliance; and providing a phone line connectivity for communicating via e-mail.

Finance and Systems Director Kidd then reviewed the GIS budget and explained that funding is being requested for digital ortho software and supplies.

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Assistant to the City Manager Brewster reviewed the Municipal Court budget. He explained that the significant expenditures include adding a Court Clerk position and deleting an Office Assistant position; probation monitoring services; additional security guards; video monitoring equipment; and software for access to the Revised Code of Washington (RCW) and the Washington Annotated Code (WAC).

Discussion ensued on the volume of criminal cases; putting up new .08 DUI law signs; interpreters; if the court was paying for itself; employee coffee breaks; and tracking court revenues and collections.

Council recessed at 8:38 p.m. and reconvened at 8:52 p.m.

Community Development Director Bugher reviewed the Community Development budget. He explained that he is requesting minor tools and equipment; a Code Enforcement Officer; and portable laptops for Code Enforcement. He indicated that the Planning Division is requesting ARC View software. Comprehensive Plan consultant services are being requested in the amount of \$262,000. Funds for abatement are being requested and \$130,000 is being requested for the I-5 Corridor Plan. The Building Division is requesting funds for the Sierra permit tracking system.

Discussion ensued on the Code Enforcement Officer position; revenue projections; and bullet resistant vests for Code Enforcement officers.

Deputy City Manager Neiditz indicated that \$8.7 million is being requested for police services.

Assistant Police Chief Bisson explained that a traffic sergeant position is being requested and a position for the operations desk. Assistant Police Chief Bisson noted that the precinct is proposing to keep the front desk open until 9:00 p.m., if funding by Referendum 49, is approved.

Discussion ensued on providing 24-hour front desk police service to answer calls and assist customers as a goal in the future; and providing front desk service on weekends.

Police Chief Bisson explained that a mobile service radar unit is being requested; \$10,000 for equipment; office equipment; a file cabinet; and annual training.

Discussion ensued on the gang prevention project; doubling the training conference budget; and the tracking of sex offenders.

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Deputy City Manager Neiditz reviewed the Parks and Recreation budget. He explained that the Recreation Coordinator position is a full-time position that will be shared with Clover Park School District. He then reviewed the expenditures for Parks and Recreation, such as irrigation systems for the parks and improvements to various parks.

Discussion ensued on a parks bond and signage for parks.

City Manager Rohlfs reviewed the Police Investigation and Equipment Rental funds.

OTHER

City Manager Rohlfs announced that a budget workshop is scheduled for November 5, 1998, for additional Council questions on the budget.

City Manager Rohlfs distributed copies of the Rainier Cable Commission budget.

ADJOURNMENT

There being no further business, the meeting adjourned at 11:15 p.m.

BILL HARRISON, MAYOR

ATTEST:

ALICE M. BUSH, CMC

CITY CLERK

