

**1999 01 11 SS**

**LAKEWOOD CITY COUNCIL STUDY SESSION MINUTES**

**Monday, January 11, 1999**

**City of Lakewood**

**City Council Chambers**

**10510 Gravelly Lake Drive SW**

**Lakewood, WA 98499** \_\_\_\_\_

**CALL TO ORDER**

Mayor Harrison called the meeting to order at 7:02 p.m.

**ROLL CALL**

Councilmembers Present: 7 - Mayor Bill Harrison; Deputy Mayor Claudia Thomas; Councilmembers Ann Kirk Davis; Larry Humphrey; JosÃ© Palmas; Doug Richardson and Sherri Thomas.

Staff Present: City Manager D. Scott Rohlfs; Deputy City Manager Andrew Neiditz; Assistant to the City Manager Jeff Brewster; City Attorney Dan Heid; Finance and Systems Director Galen Kidd; Senior Finance Analyst Kim Frazier; Community Development Director David Bugher; Engineering Manager Bill Larkin; Assistant Police Chief Eileen Bisson; Human Resources & Services Director Debi Young and General Services Director/City Clerk Alice Bush.

Staff Present: City Manager D. Scott Rohlfs; Deputy City Manager Andrew Neiditz; Assistant to the City Manager Jeff Brewster; City Attorney Dan Heid; Finance and Systems Director Galen Kidd; Senior Finance Analyst Kim Frazier; Community Development Director David Bugher; Engineering Manager Bill Larkin; Assistant Police Chief Eileen Bisson; Human Resources & Services Director Debi Young and General Services Director/City Clerk Alice Bush.

**FLAG SALUTE**

The Pledge of Allegiance was led by Timothy Saunders by request of Mayor Harrison.

**REPORTS BY THE CITY MANAGER**

City Manager Rohlfs announced that next week's Council meeting will be held on Tuesday, January 19, 1999, because Monday, January 18, 1998 is a City holiday in observance of Martin Luther King, Jr.

City Manager Rohlfs reported that an additional response was received on designating the camellia as the official flower. The respondent suggested that the camellia be designated as the official flower.

Assistant Police Chief Bisson reported that the "Evening Magazine" crew rode with Lakewood Police as part of a television segment.

**City Council Study Session Minutes -2- January 11, 1999**

City Manager Rohlfs explained that in response to Colonel Johns, McChord Air Force Base, request to rename the "McChord Gate area," Steve Dunkelberger of the Lakewood Journal provided the names of Chris Mahoney, who named Clover Creek; George Gibbs, who donated land which is now McChord's Golf Course; and the Mallon family who were property owners in the area and are owners of Mallon Ford. Mayor Harrison noted that in his conversation with Cy Happy, Mr. Happy indicated that any name with the word "creek" in it would be desirable.

**PROCLAMATIONS AND PRESENTATIONS**

Proclamation recognizing Monday, January 18, 1999 as Martin Luther King, Jr. Day.

Mayor Harrison read a proclamation recognizing Monday, January 18, 1999 as Martin Luther King, Jr. Day.

Briefing on skate park project.

Assistant to the City Manager Brewster provided an overview of the progress of the skate park project.

Eric Warn, Lions Club, spoke about the Lion's partnering efforts to fundraise for the skate park and asked for Council's support to help the Lion's obtain State approval for businesses to be able to make donations for the skate park.

Mr. Timothy Saunders spoke about the Youth Club's effort to fundraise for the skate park.

Pierce County Parks Landscaping Architect Jon Ortgieson presented a drawing of the proposed 10,000 square foot skateboard park design.

#### ITEMS FOR DISCUSSION:

Authorizing the execution of an agreement with the Tacoma-Pierce County Health Department in the amount of \$100,000 for the Functional Family Therapy program for moderate juvenile offenders.

Deputy City Manager Neiditz reviewed the proposed agreement with the Tacoma-Pierce County Health Department for the Functional Family Therapy program for moderate juvenile offenders. Dr. Cruz, Director of the Health Department, explained what the educational program consisted of.

Discussion ensued on the role between the Health Department and the schools; the number of Lakewood offenders proposed to be served; and meshing similar juvenile diversion programs with the Family Therapy Program.

#### City Council Study Session Minutes -3- January 11, 1999

Approving the objectives, selection criteria and guidelines for activities relative to the Sister Cities Program and authorizing the Sister Cities Committee to apply for non-profit designation under IRS 501(c)3.

General Services Director/City Clerk Bush reviewed the proposed resolution defining the objectives of the Sister City program, selection criteria and guidelines for conducting Sister Cities' activities. She reviewed the reasons the Committee is seeking non-profit designation under IRS 501(C)(3). Separate from the resolution, General Services Director/City Clerk Bush explained that the Sister Cities Committee is requesting Council's approval to seek Okinawa City's

concurrence to implement one or two Sister City projects recommended by the Committee. The Committee's first choice is to implement an art exchange.

Discussion ensued on working with the Tacoma Art Museum to possibly display some of the art work and reasons why the Committee chose the art exchange project. The Council concurred with the Committee's recommendation to seek Okinawa City's concurrence to implement one or two of the projects recommended.

Authorizing the execution of an agreement with Eden Systems, sole source provider, in an amount not to exceed \$220,000 for financial software.

Senior Finance Analyst Frazier reviewed the proposed agreement with Eden Systems, Inc. for financial software upgrade.

Discussion ensued on the definition of sole source provider; the possibility of bidding for financial software to get competitive bids; and what types of financial functions the software could provide.

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Council recessed at 8:50 p.m. and reconvened at 9:00 p.m.

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Creating Chapter 10.28 of the Lakewood Municipal Code relative to the impoundment of vehicles driven by drivers with suspended licenses.

City Attorney Heid and Assistant Police Chief Bisson reviewed the proposed ordinance to impound vehicles driven by drivers with suspended licenses. City Attorney Heid noted that this ordinance will be brought before Council for adoption on February 1, 1999.

Discussion ensued on police procedures and the process for implementing the ordinance.

**City Council Study Session Minutes -4- January 11, 1999**

**Amending the Employee Compensation and Benefits Plan for City employees.**

Human Resources Director reviewed amendments to the Employee Compensation and Benefits Plan to change the salary ranges of the Information Technology Specialist III and Associate Civil Engineer positions to range 45 and range 40 respectively.

The proposed ordinance also proposes to change the title of Administrative Analyst to Management Analyst and Economic Development/Community Relations Coordinator to Redevelopment/Economic Development Administrator.

Discussion ensued on adding the title of Public Information Officer to the Redevelopment/Economic Development Administrator title.

Submitting grant applications to the Washington State Department of Transportation Improvement Board for transportation enhancement projects.

Engineering Manager Larkin reviewed the proposed grant applications for submittal to Washington Department of Transportation. Grant applications are proposed to be submitted for the following projects: traffic calming on Hipkins Road; right turn lane - southbound Lakewood Drive to westbound 74th Street; pedestrian traffic signal, vicinity of Bridgeport Way and San Francisco Avenue (PFP); pedestrian traffic signal, vicinity of Gravelly Lake Drive and School Street; traffic signal at Union Avenue and Berkeley Street; curbs, gutters, and sidewalks on Pacific Highway in the vicinity of South 92nd Street (two separate projects); curbs, gutters, and sidewalks on 59th Avenue from Seeley Lake Apartments to Lakewood Mall; fully actuated traffic signal at the Intersection of Bridgeport Way and San Francisco Avenue.

**ITEMS TENTATIVELY SCHEDULED FOR THE JANUARY 19, 1999 REGULAR CITY COUNCIL MEETING:**

1. Authorizing the execution of an agreement with the Tacoma-Pierce County Health Department, in the amount of \$100,000, for the Functional Family Therapy program for moderate juvenile offenders. - (Motion - Consent Agenda)
2. Approving the objectives, selection criteria and guidelines for activities relative to the Sister Cities Program and authorizing the Sister Cities Committee to apply for non-profit designation under IRS 501(c)3. - (Resolution - Consent Agenda)
3. Authorizing the execution of an agreement with Eden Systems, Inc., sole source provider, in an amount not to exceed \$220,000 for financial software. - (Motion - Consent Agenda)

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4. Amending the Employee Compensation and Benefits Plan for City employees. (Ordinance - Consent Agenda)
5. Authorizing the execution of an agreement with Safe Streets Campaign, in the amount of \$25,000 for Safe Streets Campaign activities. - (Motion - Consent Agenda)
6. Authorizing the execution of an agreement with The Humane Society for Tacoma-Pierce County in the amount of \$64,416 for animal control services. - (Motion - Consent Agenda)
7. Authorizing the execution of a lease agreement with Kaori Winkle in the amount of \$12,600 for space at the Community Service Center on 12602 Bridgeport Way SW. - (Motion - Consent Agenda)
8. Authorizing the execution of an agreement with Pierce County in the amount of \$71,030 for court transport services. - (Motion - Consent Agenda)

9. Deliberation on the appeal of the Hearing Examiner's Decision relative to a Planned Development District Permit and Preliminary Plat to develop 12.12 acres into 33 single-family lots at the southwest corner of the intersection of Idlewild Drive and 104th Street SW. (D and M Development, LLC, Applicant; James Edgren, Hill Terrace Homeowners Association, Appellants; Case No. LU 97115)

10. This is the date set for the continuation of a hearing before the City Council on the appeal of the Hearing Examiner's Decision relative to the application for a public facilities permit. (Western State Hospital; Case No. LU98059)

Mayor Harrison indicated that a resolution setting a hearing date on the Beach Lane Street vacation will be added to the January 19, 1999 agenda.

Councilmember Richardson noted that he may request that the Employee Compensation ordinance and Eden Systems item be moved to the Regular Agenda.

#### **BRIEFING BY THE CITY MANAGER**

None.

#### **CITY COUNCIL COMMENTS**

Councilmember Humphrey noted that he was in favor of designating the camellia as the official city flower.

Councilmember Humphrey expressed his appreciation for the Work Crew Report. He suggested that the value of the labor being provided be increased from the minimum wage closer to prevailing wages.

#### **City Council Study Session Minutes -6- January 11, 1999**

Councilmember Humphrey announced that the Pierce Transit Board meeting which was rescheduled has been postponed.

Councilmember Humphrey asked about the timing of advertising for Economic Development Advisory (EDAB) Board members. City Manager Rohlf suggested that there be two different committees. One committee would be an Ad Hoc Committee to work on specific projects and the second committee would be similar to the standing EDAB with emphasis on redevelopment.

Councilmember Humphrey announced that he and Deputy Mayor Thomas will be attending a Lake Steilacoom Improvement Club 7:00 A.M. meeting on January 12, 1999. He announced that a meeting with the Department of Ecology is scheduled for 3:00 p.m. the same day.

Councilmember Thomas asked for a status reporting on the measures being taken to prevent the flooding situation on Hipkins Road. Civil Engineer Gunther explained that the scope of work for that project has been provided to the consultant to begin work.

Councilmember Thomas expressed her appreciation for the Work Crew Report and suggested that the cost for insurance be pro-rated and added to the report.

Councilmember Davis commented that the camellia is short-lived and suggested that the rhododendrum be considered as the official city flower. Councilmember Thomas noted that the rhododendrum is the city flower for University Place. She indicated that the camellia has a number of varieties that bloom at various times throughout the year.

Councilmember Davis indicated that she will be out of town for the next two weeks.

Councilmember Palmas commented on the LESA Board meeting be attended. He indicated that the Director of LESA is looking into options for insurance to address LESA's liability concerns by Lakewood serving on the Board.

Councilmember Palmas indicated that Chuck Robbins of Pierce County had a mild stroke and will be on medical leave for a month.

Councilmember Palmas suggested involving the neighborhood to suggest names for the area outside McChord Air Force Base.

Councilmember Palmas commented on a news article about University Place entering into an agreement with Pierce County for sewer services.

Deputy Mayor Thomas reminded Councilmembers to report their Lakewood Promise hours.

Deputy Mayor Thomas commented that the Lakewood Journal Special Operations article had a somewhat negative tone to it.

City Council Study Session Minutes -7- January 11, 1999

Deputy Mayor Thomas provided Councilmembers with copies of the juvenile diversion program which was given to her by citizen, Bob Warfield.

Deputy Mayor Thomas announced that the Lions Club is providing health screens.

Mayor Harrison reported on the positive meeting that was held with Representatives Gigi Talcott, Mike Carrell, Senator Shirley Winsley, Councilmembers Richardson and Humphrey and City Manager Rohlf. He indicated that the group discussed ways to better communicate with each other. It was suggested that a document briefly indicating the City's position on legislative issues could be used as a communication tool. The next meeting is being planned. It was suggested that the Joint Council/Legislators meeting be held in the fall.

Mayor Harrison commented that the meeting with Ft. Lewis was positive.

Mayor Harrison announced that Councilmember Thomas is now the City's representative on the Safe Streets Board, replacing Councilmember Richardson.

Mayor Harrison asked for a report on the number of offenders who violate the .08 alcohol limit and the number of establishments who are over serving their clients.

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Mayor Harrison announced Council would recess into Executive Session for approximately 20 minutes to discuss potential land acquisition and potential litigation.

Council recessed at 10:40 p.m. and reconvened at 11:20 p.m.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 11:20 p.m.

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**BILL HARRISON, MAYOR**

**ATTEST:**

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**ALICE M. BUSH, CMC**

**CITY CLERK**

