

1999 05 10 SS

LAKWOOD CITY COUNCIL STUDY SESSION MINUTES

Monday, May 10, 1999

City of Lakewood

City Council Chambers

10510 Gravelly Lake Drive SW

Lakewood, WA 98499

CALL TO ORDER

Mayor Harrison called the meeting to order at 7:02 p.m.

ROLL CALL

Councilmembers Present: 6 - Mayor Bill Harrison; Deputy Mayor Claudia Thomas; Councilmembers Ann Kirk Davis; Larry Humphrey; JosÃ© Palmas and Sherri Thomas.

Councilmembers Excused: 1 - Councilmember Doug Richardson.

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Staff Present: City Manager D. Scott Rohlfs; Deputy City Manager Andrew Neiditz; City Attorney Dan Heid; Finance and Systems Director Galen Kidd; Community Development Director David Bugher; Engineering Manager Bill Larkin; Assistant Police Chief Eileen Bisson; Human Resources & Services Director Debi Young and General Services Director/City Clerk Alice Bush.

ITEMS FOR DISCUSSION:

Authorizing the execution of an agreement with Clover Park School District for a Recreation Coordinator position.

Deputy City Manager Neiditz reviewed a proposal to establish a jointly-funded Recreation Coordinator position with the Clover Park School District. He then reviewed the responsibilities of the Coordinator.

Discussion ensued on the distribution of the work responsibilities of the Coordinator between the School District and the City; participating and assisting with the hiring and directing of seasonal recreational staff and volunteers; beach program; work hours of the Coordinator; the value of hiring a Coordinator for Summer 1999 when the summer programs have mostly been scheduled versus hiring the person in the fall; salary range of the position and how it correlates with Clover Park School District salary ranges and increments; adding a work responsibility to coordinate with Lakewood's Promise; providing telephone access to the Coordinator during after school hours; emphasize that work hours would likely be during non-school hours, such as weekends; and reevaluate where the Coordinator is housed.

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Authorizing the submittal of applications for TEA-21 county-wide grant funding for various transportation projects.

Engineering Manager Larkin reviewed the TEA-21 county-wide grant funding application proposal for various transportation projects. Specific project costs have yet to be established. The proposed projects include a park-n-ride at the Commuter Rail Station; curbs, gutters, sidewalks, street lighting and street trees on Bridgeport Way from the north city limits to 75th Street W; pedestrian and bicycle facilities on 75th Street W near Chambers Creek, through the State Game Farm to the intersection of Phillips Road and Onyx Drive and along the south side of Onyx Drive to Garnet Lane; curbs, gutters, sidewalks, street lighting and street trees on Pacific Highway from 47th Avenue SW to 108th Street SW; and installation of a traffic signal at Bridgeport Way and San Francisco Avenue, including curbs, gutters

and sidewalks in the vicinity of the intersection of San Francisco Avenue east to Addison Avenue.

Discussion ensued on the proposed projects; street lighting; re-energizing the Street Fund Committee to study the matter on generating revenues for the Street Fund.

Amending the Employee Compensation and Benefits Plan to add the positions of Program/Grants Coordinator and Accountant.

Human Resources and Services Director noted that the new positions of Program/Grants Coordinator and Accountant for the Community Development Block Grant program are being proposed to be added to the Employee Compensation and Benefits Plan.

Discussion ensued on hiring the CDBG position from savings in the General Fund.

ITEMS TENTATIVELY SCHEDULED FOR THE MAY 17, 1999 REGULAR CITY COUNCIL MEETING:

1. Authorizing the execution of an agreement with Clover Park School District for a Recreation Coordinator position. - (Motion - Consent Agenda)
2. Authorizing the submittal of applications for TEA-21 county-wide grant funding for various transportation projects. - (Motion - Consent Agenda)
3. Amending the Employee Compensation and Benefits Plan to add the positions of Program/Grants Coordinator and Accountant. - (Ordinance - Consent Agenda)
4. Update on the Tacoma-Pierce County Commission on Children, Youth and Their Families. - (Presentations)
5. Lakewood Police Department Volunteer Recognition. - (Presentations)

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6. Amending City of Lakewood Fee Schedule relative to Developmental Review Committee services. - (Resolution - Consent Agenda)
7. Authorizing the execution of an interlocal agreement with Pierce County Parks and Recreation Department for the 1999 Summer Youth Recreation and Food Service Program. - (Motion - Consent Agenda)
8. Awarding a contract to Harlow Construction, Inc., in the amount of \$393,055.00, for the construction of curbs, gutters and sidewalks in the vicinity of Lakeview and Lake City Elementary Schools. - (Motion - Consent Agenda)
9. Expressing support for the State of Washington World War II Memorial Site honoring Washington citizens who served and gave their lives in World War II. - (Resolution - Consent Agenda)

Discussion ensued on the mobile recreation program and purpose of the vans; and the development services fee schedule.

CITY COUNCIL COMMENTS

Councilmember Humphrey commented that with the Redevelopment Administrator coming on board, he suggested that the Council move forward with appointing members to the Redevelopment Advisory Board.

Councilmember Humphrey reported that a group of citizens have formed a Lakewood Theatre group to resurrect the old Colonial Theatre. They plan to ask the Broadway Theatre Group to work with Lakewood on this project. He indicated that the group would like input from the Council on their plan. He noted that the Group is not asking for funding. Councilmember Thomas concurred with the idea of approaching the Broadway Theatre Group to work together with Lakewood.

Councilmember Humphrey requested that the Council be briefed on what part or portions of Lake Steilacoom will be treated with what kinds of chemicals.

Councilmember Humphrey commented that citizens who donate for the skateboard park should be informed that their deductions are tax deductible.

Councilmember Humphrey expressed his disappointment about the Lakewood Journal article on unsolved murders even though the article related to crimes that occurred prior to incorporation. He complimented the Police Chief's news article that Lakewood's crime was down.

Councilmember Humphrey announced that Pierce Transit is getting some articulated buses.

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City Hall design development by Merritt+Pardini Architects.

Mr. Lee Pardini, Merritt+Pardini, provided a briefing on comments received by citizens and the City Hall Citizens' Committee on the City Hall design process as well as City staff comments. He reviewed a diagram on adjacency needs of City departments to one another. He then reviewed various site circulation plans.

Discussion ensued on comments received from citizens on the proposed design; and contracting versus not contracting for certain services.

Mr. Imad Bahbah reviewed the staffing and projected square footage needs for serving a population of up to 85,000.

Discussion ensued on staffing levels; and the cost of adding additional floors for future expansion.

BRIEFING BY THE CITY MANAGER

City Manager Rohlfs distributed copies of applications received on the two general positions for the Redevelopment Advisory Board. He indicated that if Council desired, appointments could be placed on the May 17, 1999 Council agenda.

City Manager Rohlfs indicated that earlier it was discussed that flyers could be mailed to residents in Oakbrook by carrier route, informing them of the upcoming Town Hall meeting at Oakbrook Elementary as a means to encourage citizen participation. He explained that the printing and mailing of approximately 6,600 flyers, of which 2,300 would be to apartment units, would cost approximately \$1,700. It was the consensus of the Council that rather than mailing out flyers, that flyers be provided to Oakbrook Elementary, Hudtloff Middle School and Lakes High School, churches, the YMCA, the Chamber of Commerce and libraries and that a notice could be placed on the reader boards at the three schools to advertise the meeting.

Councilmember Davis indicated that she will be attending the June Lakewood Historical Society meeting in which the Society has requested information on what the City has planned for historic preservation. She asked that staff attend this meeting to present what has been approved in this year's budget.

Councilmember Davis indicated that the City Manager should attend the May 20, 1999 Pierce County meeting on Ft. Steilacoom Park.

Councilmember Palmas expressed his appreciation for the list of major street projects for the remainder of 1999.

Deputy Mayor Thomas reminded Council of the upcoming Lakewood's Promise Career Volunteer opportunity.

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Deputy Mayor Thomas noted that Councilmembers were provided a copy of the advertisement on the June 9, 1999 Volunteer recognition.

Deputy Mayor Thomas commented on her participation with serving on an interview panel for a community liaison position with the Health Department. She reported that University Place had several impressive ways of obtaining citizen input and reaching citizens. She noted that University Place conducts a citizens survey, developed a citizens' strategic plan and formed neighborhood advisory groups. She suggested that the City develop ways of better communicating with citizens to get information out to citizens to generate some enthusiasm about the City.

Deputy Mayor Thomas suggested that there be some brochures on the Parks bond available at the School/City Summerfest booth.

Councilmember Palmas indicated that he will inquire if TCI will do a cable television program about Lakewood at no charge.

Mayor Harrison suggested that he, Deputy Mayor Thomas, Councilmember Humphrey, City Manager Rohlfs and Engineering Manager Larkin meet to develop a strategy on the Lake Steilacoom treatment permit.

Mayor Harrison distributed copies of an e-mail he received from The News Tribune on the labeling of Lakewood's law enforcement officers.

Mayor Harrison announced that Senator Slade Gorton will be attending the May 31, 1999 Memorial Day service at Mountain View Funeral Home. He suggested that City Manager Rohlfs provide him with an update on the annexation.

Mayor Harrison explained that Councilmembers were provided with copies of a letter to Adam Smith and Norm Dicks regarding the military annexations after attempts were made to obtain a copy of the Corps of Engineers Study report on the annexation and conversations with General Crocker. He explained that General Crocker's concerns were about moneys passing through Ft. Lewis and the concerns of other communities about the annexation. He asked Councilmembers how the City should proceed. It was the consensus of the Council to contact the cities who supported the annexation, such as Tacoma, University Place and Pierce County, to vocalize their support.

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Mayor Harrison announced that Council will recess into Executive Session for approximately 10 minutes to discuss potential litigation.

Council recessed at 10:42 p.m. and reconvened at 12:00 a.m.

ADJOURNMENT

There being no further business, the meeting adjourned at 12:00 a.m.

BILL HARRISON, MAYOR

ATTEST:

ALICE M. BUSH, CMC

CITY CLERK