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LAKWOOD CITY COUNCIL STUDY SESSION MINUTES

Monday, August 9, 1999

City of Lakewood

City Council Chambers

10510 Gravelly Lake Drive SW

Lakewood, WA 98499

CALL TO ORDER

Mayor Harrison called the meeting to order at 7:02 p.m.

ROLL CALL

Councilmembers Present: 5 - Mayor Bill Harrison; Deputy Mayor Claudia Thomas; Councilmembers Ann Kirk Davis; JosÃ© Palmas; Doug Richardson and Sherri Thomas.

Councilmembers Excused: 2 - Councilmembers Ann Kirk Davis and Larry Humphrey.

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Staff Present: City Manager D. Scott Rohlfs; Deputy City Manager Andrew Neiditz; City Attorney Dan Heid; Management Analyst Mike Foster; Finance and Systems Director Galen Kidd; Community Development Director David Bugher; Engineering Manager Bill Larkin; Police Chief Larry Saunders; Human Resources & Services Director Debi Young and General Services Director/City Clerk Alice Bush.

ITEMS FOR DISCUSSION:

Adopting Lakewood's Citizens Participation Plan for Community Development Block Grant and HOME programs.

General Services Director/City Clerk Bush showed a short video on several Community Development Block Grant (CDBG) projects funded throughout the country in the past 25 years.

She then reviewed the Draft Citizens Participation Plan which calls for the creation of a Community Development Block Grant Citizens Advisory Board (CDBG/CAB), identifies what constitutes substantial amendments to the Consolidated Plan and authorizes the Tacoma Community Redevelopment Authority (TCRA) to make decisions in consultation with Lakewood on loan applications based on the lending criteria of the TCRA which follows the Department of Housing and Urban Development regulations.

Discussion ensued on the role of the TCRA; the time schedule for developing the Consolidated Plan; the definition of substantial amendments to the Consolidated Plan; and the difference in the role of the CDBG/CAB and TCRA.

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Creating Chapter 2.28 of the Lakewood Municipal Code relative to establishing a Community Development Block Grant Citizens Advisory Board for the Community Development Block Grant and HOME programs.

General Services Director/City Clerk Bush indicated that the proposed ordinance calls for creating a five member Citizens Advisory Board to include citizens representing areas qualified for Community Development Block Grant funding. She explained that the responsibilities of the CDBG/CAB are to hold public hearings to receive written input on community development and housing needs, develop strategies for housing, make recommendations on funding allocations for CDBG and HOME funds, and review and make recommendations for funding proposals.

Discussion ensued on increasing the membership from five to seven members; and the need to actively recruit for

members in addition to the normal advertising for vacancies.

Amending Sections 13.06.150 and 13.06.170 of the Lakewood Municipal Code relative to garbage utility rates.

Authorizing the execution of an addendum to the agreement with Lakewood Refuse Service, Inc., for garbage collection services.

Engineering Manager Larkin reviewed the proposed rate increase calculations and the accompanying agreement with Lakewood Refuse Services, Inc., for garbage utilities.

Discussion ensued on mandatory pick-up; senior discounts; and coordinating for timing of rate increases, pass-through increases and Consumer Price Index costs.

Engineering Manager Larkin suggested that the Council consider placing a .7 percent surcharge for a Code Enforcement Officer position to address refuse and debris-related violations in the City.

Discussion ensued on a City-wide clean-up and justification for an additional full-time Code Enforcement Officer.

Council recessed at 8:32 and reconvened at 8:45 p.m.

City Manager Rohlfs introduced Debbie Mothershead, the new Recreation Coordinator.

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Report on legislative education alternatives.

Management Analyst Foster reviewed four alternatives for procuring a lobbyist for the City.

They are 1) hire a full-time employee; 2) contract with a lobbyist who generally works with a City official; 3) contract with a lobbyist who works on specific issues; or 4) hire no specific individual within the City (employee or lobbyist) and work the legislative agenda on an as required/available basis.

It was the consensus of the Council to proceed with the concept of hiring a professional contractual lobbyist for the upcoming legislative session.

Authorizing the execution of an agreement with Consoer Townsend Envirodyne Engineers, Inc., in an amount not to exceed \$40,000, for administrative services relative to the formation and closure of Local Improvement Districts.

Engineering Manager Larkin reviewed the proposed agreement with Consoer Townsend to provide administrative services for the formation and closure of Local Improvement Districts (LIDs). The areas and projects proposed for an LID include street lighting on 87th Avenue and on Sentinel Street and on Steilacoom Boulevard between 87th Avenue and Sentinel Street. An LID for curbs, gutters sidewalks, street lighting and bike lanes on both sides of Hipkins Road south of Steilacoom Boulevard.

Discussion ensued on the proposed LID sites.

Initiative 695 budget impacts.

City Manager Rohlfs indicated that Initiative 695

1) imposes a \$30 vehicle license fee and dissolves the Motor Vehicle Excise Tax (MVET); and

2) provides that any tax increases in the State require the vote of the people.

City Manager Rohlfs explained that the language of the Initiative may cause the courts to define the intent and

interpretation of the Initiative.

City Manager Rohlfs explained that the I-695 impact to the City is approximately 25 percent of the City's General Fund, which amounts to approximately \$4.854 million in MVET revenues.

He commented that the Parks budget had the most significant impact reduction by 68 percent. All capital projects for the parks would be dependent on the parks bond.

The next significant cut was in the non-departmental budget of 42 percent.

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He then reviewed service level cuts or reductions for Finance, Community Development, Municipal Court, Human Resources, Legal, General Services, Deputy City Manager, City Manager, Public Safety and Council departments.

Discussion ensued on how to approach the budget with less than \$4.854 million; planning for service level reductions after the first quarter of 2000 when it would be determined how much reduction may occur and implement any actual reductions at that time.

ITEMS TENTATIVELY SCHEDULED FOR THE AUGUST 16, 1999, REGULAR CITY COUNCIL MEETING:

1. Creating Chapter 2.28 of the Lakewood Municipal Code relative to establishing a Community Development Block Grant Citizens Advisory Board for the Community Development Block Grant and HOME programs. - (Ordinance - Consent Agenda)
2. Amending Sections 13.06.150 and 13.06.170 of the Lakewood Municipal Code relative to garbage utility rates. - (Ordinance - Consent Agenda)
3. Authorizing the execution of an addendum to the agreement with Lakewood Refuse Service, Inc., for garbage collection services. - (Motion - Consent Agenda)
4. Authorizing the execution of an agreement with Consoer Townsend Envirodyne Engineers, Inc., in an amount not to exceed \$40,000, for administrative services relative to the formation and closure of Local Improvement Districts. - (Motion - Consent Agenda)
5. This is the date set for a public hearing to consider the proposal to extend the moratorium on the filing of applications for licenses, permits and approvals for adult entertainment businesses.
6. Extending the moratorium on the filing of applications for licenses, permits and approvals for adult entertainment businesses. - (Resolution)
7. Endorsing the A Call to Action: Planning for Youth in Pierce County - Strategic Plan for Moderate Risk Youth, and supporting the efforts of the Tacoma-Pierce County Commission on Children, Youth and Their Families and the A Call to Action: Advisory Group in implementing this Strategic Plan. - (Resolution - Consent Agenda)
8. Supporting the City of Lakewood Parks Bond Measure in the September 14, 1999 election. - (Resolution - Consent Agenda)

City Manager Rohlfs indicated that the Parks Bond Measure will be placed on the Regular Agenda.

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BRIEFING BY THE CITY MANAGER

City Manager Rohlfs asked for clarification on the number of members the Council desired to serve on the Community Development Block Grant Citizens Advisory Board. The Council concurred with a Citizens Advisory Board of not more than seven members.

City Manager Rohlfs then asked for clarification on the .7 percent garbage surcharge for garbage-related code enforcement. He explained that staff could prepare two ordinances, one with the surcharge and one without the surcharge. Mayor Harrison asked staff to bring forward two alternatives.

Discussion ensued on the number of households in the City with both yard waste and garbage services; and whether a fee for each service or a single fee for both services would be less expensive.

CITY COUNCIL COMMENTS

Councilmember Palmas questioned why he was sent an e-mail dated April 1999, from Representative Talcott on Lake Steilacoom.

Mayor Harrison reminded Councilmembers to submit their comments on the City Manager's evaluation by August 11, 1999.

Mayor Harrison announced that the Pierce County Council will be considering the Ft. Steilacoom Park and Golf Course Memorandum of Agreement at the August 10, 1999 County Council meeting.

Mayor Harrison announced that the second free band concert will be held at the Pierce College amphitheater on August 15, 1999, at 6:00 p.m.

Mayor Harrison reported that the first meeting of the Mayor's Select Committee on Economic Development was positive.

Mayor Harrison asked Councilmembers hosting the August 25, 1999 Council Community Forum to provide General Services Director/City Clerk Bush with their comments on the meeting announcement which will be included in the parks newsletter.

Mayor Harrison indicated that if Councilmembers wanted to see the attachments to Colonel Johns' letter, he had them available.

Mayor Harrison asked staff to provide a response to the citizen's letter from University Place to the Chamber of Commerce on the new city study.

Mayor Harrison complimented the organizers of National Night Out.

Mayor Harrison reported on the unveiling of the Springbrook mural which was dedicated to Springbrook Park.

Mayor Harrison commented on the Lakewold band concert over the weekend.

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Mayor Harrison announced that Council would recess into Executive Session for approximately 20 minutes to discuss potential litigation.

Council recessed at 10:35 p.m. and reconvened at 11:30 p.m.

ADJOURNMENT

There being no further business, the meeting adjourned at 11:30 p.m.

BILL HARRISON, MAYOR

ATTEST:

ALICE M. BUSH, CMC/AAE

CITY CLERK