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LAKWOOD CITY COUNCIL STUDY SESSION MINUTES

Monday, August 23, 1999

City of Lakewood

City Council Chambers

10510 Gravelly Lake Drive SW

Lakewood, WA 98499

CALL TO ORDER

Mayor Harrison called the meeting to order at 7:25 p.m.

ROLL CALL

Councilmembers Present: 7 - Mayor Bill Harrison; Deputy Mayor Claudia Thomas; Councilmembers Ann Kirk Davis; Larry Humphrey; JosÃ© Palmas; Doug Richardson and Sherri Thomas.

Staff Present: City Manager D. Scott Rohlfs; City Attorney Dan Heid; Finance and Systems Director Galen Kidd; Senior Budget Finance Analyst Kim Frazier; Community Development Director David Bugher; Engineering Manager Bill Larkin; Police Chief Larry Saunders; Human Resources & Services Director Debi Young and General Services Director/City Clerk Alice Bush.

Staff Present: City Manager D. Scott Rohlfs; City Attorney Dan Heid; Finance and Systems Director Galen Kidd; Senior Budget Finance Analyst Kim Frazier; Community Development Director David Bugher; Engineering Manager Bill Larkin; Police Chief Larry Saunders; Human Resources & Services Director Debi Young and General Services Director/City Clerk Alice Bush.

ITEMS FOR DISCUSSION:

Authorizing the execution of a Memorandum of Agreement with the City of Tacoma providing for electrical services in a specified geographical area of the city of Lakewood.

City Manager Rohlfs explained that the proposed agreement provides for negotiating an electrical service acquisition from Puget Sound Energy. If Lakewood is successful in acquiring a portion of the Puget Sound Energy electrical distribution system at an acceptable price, the City will enter into an agreement with the City of Tacoma for Tacoma to service that portion of the system which was acquired by Lakewood.

City Attorney Heid reviewed the process for condemnation.

Discussion ensued on the ownership of the electrical distribution and transfer of ownership during the interim; rate differentials between the two systems; condemnation process; procedures for determining fair market value of the electrical distribution system; how the proposed agreement folds into the current electrical franchise agreement with Tacoma Public Utilities; estimated cost to appraise the system; determining what is an acceptable price; role of the Tacoma Public Utilities Board and City Council; timeline for implementation; the impacts of Initiative 695; and the legalities on how the Council should respond to the media about this proposal.

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Authorizing the execution of an agreement with Progressive Solutions, Inc., as a sole source provider, in the amount of \$11,773, for a cash receipting software package.

Senior Budget Finance Analyst Frazier explained that the proposed agreement provides for a Windows-based cash receipting system which will interface with Windows-based Eden Systems accounting/financial software.

Discussion ensued on the merits of maintaining separate cash drawers; separate change funds; and what the system

can do.

Authorizing the execution of an agreement with Kirk Kumagai, in the amount of \$17,400, for Code Enforcement Coordinator services.

Community Development Director Bugher reviewed the proposed agreement with Kirk Kumagai for Code Enforcement case management services through December 31, 1999.

ITEMS TENTATIVELY SCHEDULED FOR THE SEPTEMBER 7, 1999, REGULAR CITY COUNCIL MEETING:

1. Authorizing the execution of a Memorandum of Agreement with the City of Tacoma providing for electrical services in a specified geographical area of the city of Lakewood. - (Motion - Consent Agenda)

2. Authorizing the execution of an agreement with Progressive Solutions, Inc., as a sole source provider, in the amount of \$11,773, for a cash receipting software package. - (Motion - Consent Agenda)

3. Authorizing the execution of an agreement with Kirk Kumagai, in the amount of \$17,400, for Code Enforcement Coordinator services. - (Motion - Consent Agenda)

Councilmember Thomas requested that the Tacoma Public Utilities agreement be placed on the Regular Agenda.

City Manager Rohlfs introduced a former City of Coalinga, California, employee and City Councilmember, Tito Balding.

BRIEFING BY THE CITY MANAGER

City Manager Rohlfs announced that on August 25, 1999, at 7:00 p.m., the Council Community Forum will be held at the Pierce College Boardroom. City Manager Rohlfs announced that the notice of the forum was removed from the City newsletter on the parks because the newsletter would not be delivered to households prior to the Community Forum.

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City Manager Rohlfs announced that the Joint Council/Legislators meeting will be held on September 13, 1999, at 6:00 p.m. On September 23, 1999, at 6:30 p.m., a meeting with the legislators and the Cities of University Place, Lakewood, Fircrest, Steilacoom and DuPont will be held at the Tacoma Country and Golf Club.

City Manager Rohlfs announced that on the September 7, 1999 Council agenda, a resolution setting a public hearing on the gambling license moratorium will be scheduled for October 4, 1999.

City Manager Rohlfs reported that Wyndham Publishing will be publishing a book called "Pierce County: Window to Northwest Grandeur." It will profile government agencies. There will be a section on businesses in Pierce County and the book is scheduled to be released next Summer. If Lakewood desires to be included in the publication, a one-page synopsis would cost \$5,000, two pages \$9,000, three pages \$12,000 and four pages approximately \$16,000. The book will retail for \$29.

City Manager Rohlfs then called on City Attorney Heid who provided a synopsis on what the Council could discuss with regard to the condemnation/acquisition of affected properties to change electrical service providers from Puget Sound Energy to Tacoma Public Utilities.

CITY COUNCIL COMMENTS

Councilmember Humphrey commented on the two-hour Tillicum code enforcement tour he took with Code Enforcement officers on Friday, August 20, 1999.

Councilmember Humphrey reported that Pierce Transit will be impacted significantly by Initiative 695 and could face

cuts of 38 percent or \$24 million.

Councilmember Humphrey requested staff to provide drawings of the proposed bike and pedestrian trails.

Councilmember Davis indicated that Sound Transit will not be impacted by Initiative 695 directly, however, the connections with bus transportation is important and will affect Sound Transit. She then commented on the setting of priorities for the light rail system.

Councilmember Richardson encouraged the City to move forward on the County Council resolution to transfer Ft. Steilacoom Park to Lakewood.

Councilmember Richardson indicated that in the text of Initiative 695, the definition of "state" means any county, city and taxing district who proposes to change any fees or rates would require an election.

Deputy Mayor Thomas announced that on Friday, August 27, 1999, from 7:00 a.m.-9:00 a.m., she and Assistant to the City Manager Jeff Brewster will be meeting with Ft. Steilacoom Park walkers at the Ft. Steilacoom Park barn.

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Deputy Mayor Thomas asked for an update on the Lakewood Community Center. City Manager Rohlfs reported on the possibility that the County may follow suit in considering resolutions transferring other properties such as the Lakewood Community Center, Seeley Lake, Tillicum Community Center, Ft. Steilacoom Golf Course and Old Settlers Cemetery following adoption of the resolution on the transfer of Ft. Steilacoom Park.

Mayor Harrison commented on the 59th Avenue and Fairlawn traffic circle.

Mayor Harrison suggested Councilmembers to see the property at 8903 59th Avenue SW, off of Steilacoom Boulevard. He noted that there are ten vehicles parked on this private property which are within City code. Community Development Director Bugher reported that this particular property is monitored regularly and the vehicles on the property are licensed and operable.

Mayor Harrison commented on the meeting he had with Congressman Dicks and Police Chief Saunders on public safety and the public safety budget. He explained that Congressman Dicks was also interested on how Lakewood was working with other governmental agencies. He explained that Congressman Dicks spoke about the Community Reinvestment Act and how banks will be charged to work with governments.

Mayor Harrison asked staff to respond to the items raised by Glen Anderson of Bill's Boat House at last week's Council meeting.

Mayor Harrison reported that on Saturday, he spoke at the Ft. Steilacoom Historical Society celebration of the 150th anniversary of the first active Army troops in the Northwest.

Mayor Harrison commented that in the Washington State Auditor's Report, the City was cited on several items, the audit overview, federal summary, non-compliance of grant accounting and non-compliance of internal controls (Municipal Court).

Mayor Harrison announced that at the next Council meeting on Sept. 7, 1999, there will be an Executive Session for approximately one hour to discuss personnel matters.

Mayor Harrison asked for an update on the status of the permanent City Hall project. City Manager Rohlfs indicated that the final revisions on land acquisition have been made and a signed agreement should be coming by Friday, August 27, 1999.

Deputy Mayor Thomas asked about the possibility of placing Bill's Boat House signs on the freeway.

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Deputy Mayor Thomas indicated that there is a brick house on Bridgeport Way between Seafirst Bank and the Black Angus Restaurant that has a yard sale every day.

ADJOURNMENT

There being no further business, the meeting adjourned at 9:35 p.m.

BILL HARRISON, MAYOR

ATTEST:

ALICE M. BUSH, CMC/AE

CITY CLERK