

# 1999 10 20 Budget Workshop

LAKESWOOD CITY COUNCIL

BUDGET WORKSHOP

MINUTES

Wednesday, October 20, 1999

Saint Clare Hospital

Classrooms A, B and C

11315 Bridgeport Way

Lakewood, WA 98499

## CALL TO ORDER

Mayor Harrison called the meeting to order at 5:50 p.m.

## ROLL CALL

Councilmembers Present: 7 - Mayor Bill Harrison; Deputy Mayor Claudia Thomas; Councilmembers Ann Kirk Davis; Larry Humphrey; JosÃ© Palmas; Doug Richardson and Sherri Thomas.

Staff Present: City Manager D. Scott Rohlfs; Deputy City Manager Andrew Neiditz; City Attorney Dan Heid; Finance and Systems Director Galen Kidd; Community Development Director David Bugher; Civil Engineer Ken Gunther; Police Chief Larry Saunders; Human Resources & Services Director Debi Young; General Services Director/City Clerk Alice Bush and Management Analyst Mike Foster.

Staff Present: City Manager D. Scott Rohlfs; Deputy City Manager Andrew Neiditz; City Attorney Dan Heid; Finance and Systems Director Galen Kidd; Community Development Director David Bugher; Civil Engineer Ken Gunther; Police Chief Larry Saunders; Human Resources & Services Director Debi Young; General Services Director/City Clerk Alice Bush and Management Analyst Mike Foster.ITEMS FOR DISCUSSION

## 2000 Budget Overview

### City Council

City Manager Rohlfs reviewed the City Council budget. He noted that the 2000 budget is comparable to the 1999 budget. Discussion ensued on funding for Council retreats and travel.

### City Manager

City Manager Rohlfs reviewed the City Manager budget.

## City Council Budget Workshop Minutes -2- October 20, 1999

### General Services

General Services Director/City Clerk Bush reviewed the General Services budget and noted that the levels of staffing and services remain essentially the same. Discussion ensued on the merits of providing a historic preservation program, the increase in phone calls and walk-in customers, and the need to upgrade the phone system.

### Legal

**City Attorney Heid reviewed the Legal Department budget. Discussion ensued on staffing levels, domestic violence caseloads, and the need for an Assistant City Attorney to handle code enforcement issues.**

#### **Human Resources Department**

**Human Resources and Services Director Young reviewed the Human Resources budget. Discussion ensued on the human services budget, advertising expenses, personnel policies, employee committee relationships, and combination leave account.**

#### **Municipal Court**

**Court Administrator Schmeider, reviewed the Court's budget and growth pattern.**

**Discussion ensued on the Court Security Officer, whether the Court was approaching full-time status, assessing additional fees for violations in SOAP and SODA areas and the City's performance in its collection efforts.**

#### **Community Development**

**Community Development Director Bugher spoke about the staffing levels in the Community Development Department.**

**Discussion ensued on digital cameras; what staff assignments will be undertaken when the Comprehensive Plan is completed; and services that have been provided by the Comprehensive Plan consultants.**

#### **Parks**

**Deputy City Manager Neiditz provided an overview of the recreation portion of the Parks budget.**

#### **City Council Budget Workshop Minutes -3- October 20, 1999**

**Discussion ensued on recreational costs for services, Clover Park School District shutting down basketball and baseball services, acquisition of land for parks with the passage of the Parks bond, and services being provided by the Recreation Coordinator.**

**Assistant to the City Manager Brewster reviewed the Parks budget and proposed parks acquisition and development with and without the passage of the Parks Bond.**

**Discussion ensued on Harry Todd Park and American Lake North Park usage; fencing of Kiwanis Park; and the property acquisition of Fleet Creek.**

**City Manager Rohlfs reviewed the staff positions proposed for administering the Parks bond should the Parks bond pass.**

**Discussion ensued on creating a Parks Advisory Committee.**

#### **Finance and Systems**

**Finance Director Kidd reviewed the Finance, Geographic Information Systems, and Network Information Systems services, software requests and budget.**

**Discussion ensued on the utility tax on phone charges; if the creation of Local Improvement Districts would need to go before voters should Initiative 695 pass; and promoting and maintaining the web site.**

#### **Deputy City Manager**

**Deputy City Manager Neiditz reviewed the Deputy City Manager and Economic Development budget.**

**Discussion ensued on the International District concept and developing an economic development brochure.**

#### **Non-Departmental**

**City Manager Rohlfs reviewed the non-departmental budget.**

**Discussion ensued on the funding for the City's newsletter; membership in the Pierce County Regional Council; and the Equipment Vehicle Replacement fund.**

**Grants**

**General Services/City Clerk Bush reviewed the budget for the Community Development Block Grant. City Manager Rohlfs reviewed the Department of Social and Health Services Rule 9 grants.**

**City Council Budget Workshop Minutes -4- October 20, 1999**

**Other**

**City Manager Rohlfs reviewed a proposed Initiative 695 budget reduction of \$921,000.**

**Discussion ensued on the proposed funding reduction for the Tacoma Art Museum and other contractual agreements.**

**ADJOURNMENT**

**There being no further business, the meeting adjourned at 11:15 p.m.**

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**BILL HARRISON, MAYOR**

**ATTEST:**

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**ALICE M. BUSH, CMC/AE**

**CITY CLERK**