

# 2000 10 11 Budget Workshop

## LAKESWOOD CITY COUNCIL BUDGET WORKSHOP MINUTES

Wednesday, October 11, 2000

Lakewood Sheriff's Precinct

Training Room

5504 112th Street SW

Lakewood, WA 98499

### CALL TO ORDER

Mayor Harrison called the meeting to order at 5:15 p.m.

### ROLL CALL

Councilmembers Present: 6 - Mayor Bill Harrison; Deputy Mayor Claudia Thomas; Councilmembers Ann Kirk Davis; Larry Humphrey; JosÃ© Palmas and Sherri Thomas.

Councilmember Absent: 1 - Councilmember Doug Richardson (arrived at 5:50 p.m.).

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Staff Present: City Manager D. Scott Rohlfs; Assistant City Manager Jeff Butzlaff; City Attorney Dan Heid; Finance and Systems Director Galen Kidd; Engineering Manager Bill Larkin; Police Chief Larry Saunders; Human Resources & Services Director Debi Young, General Services Director/City Clerk Alice Bush, Information Systems Manager Butler, Budget Operations Manager, Redevelopment/Economic Development Administrator Bock and Geographic Information Systems Lane DeLarme.

### ITEMS FOR DISCUSSION:

#### 2001 Budget Overview

City Manager Rohlfs provided an overview of the projected General Fund revenues and expenditures for 2001.

He explained that the 2001 budget provides for no increase in property taxes; that the utility tax has been apportioned at 55 percent to the General Fund and 45 percent to the Arterial Street Fund; the sales tax estimate could be up by \$200,000 which could return the utility tax apportionment to 50 percent General Fund and 50 percent Arterial Street Fund; gambling tax projections are lower due to the impacts of a new casino at Interstate 5 and 84th Street; garbage administrative fees are lower; revenues for photo pilot project are budgeted separately and an increase in base infractions was included to coincide with additional staffing to pursue collections; investment interest is down because of lower fund balances resulting from capital project funds being expended; and transfers from funds 101 and 102 continue to be kept artificially low due to funding issues.

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City Manager Rohlfs noted that expenditures in the General Fund include the purchase of the Safeway building budgeted in the Municipal CIP; new staffing of 3.5 temporary full time employees (3 Court Clerks and .5 Office Assistant in the Legal Department) for the Photo Pilot project, and one Network Information Systems person; very limited capital purchases; moving expenses to the new building; funding for Historical Society, Tacoma Arts Museum, animal control, Fire Marshal services, Lakewood Chamber of Commerce and the Tacoma-Pierce County Visitor and Convention Bureau. He explained that the Street Fund includes significant capital expenditures and hiring of two Engineering staff to supplant higher professional costs in the fourth quarter.

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**Councilmember Richardson arrived at 5:50 p.m.**

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**Discussion ensued on projected revenues, purchasing of the Safeway building, hiring an ombudsman, Fire Marshal services and Rainier Cable Commission services.**

**City Manager Rohlfs then reviewed the potential budgetary impacts of Initiative 722 and Initiative 695 and how it could impact the City and Arterial Street Funds.**

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**Council recessed at 6:10 p.m. and reconvened at 6:40 p.m.**

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### **Council Budget**

**City Manager Rohlfs reviewed the Council's budget.**

**Discussion ensued on implementing a travel per diem for Council instead of mileage reimbursement; the kind of microphones to procure for the Council Chambers and computer view panels for the Council dais at the new City Hall.**

### **City Manager Department**

**City Manager Rohlfs and Redevelopment/Economic Development Administrator Bock reviewed the City Manager's budget.**

**Discussion ensued on signage for the Korean International District, shop local campaign program and street banners.**

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#### **General Services/Community Development Block Grant Department**

**General Services Director/City Clerk Bush reviewed the significant highlights of the General Services Department budget.**

**Discussion ensued on placing the Lakewood Municipal Code on the website.**

**General Services Director/City Clerk Bush then reviewed the Community Development Block Grant (CDBG) budget.**

#### **Human Resources and Services Department**

**Human Resources and Services Director Young reviewed the significant highlights of the Human Resources and Services Department budget.**

**Discussion ensued on grant funds received from the Greater Pierce County Community Network.**

#### **Legal Department**

**City Attorney Heid reviewed the Legal Department's budget.**

#### **Finance/Systems Department**

**Finance Operations Manager Nielsen reviewed the Finance Department's budget.**

**Discussion ensued on staffing and implementing a confirming purchase order system.**

**Network Information Systems (NIS) Manager Butler reviewed the NIS budget.**

**Discussion ensued on the maintenance of the City website and investigating the option of contracting for maintenance services.**

**Geographic Information Systems (GIS) Manager DeLarme reviewed the GIS budget.**

**Discussion ensued on the amount of revenues generated by GIS.**

**Community Development Department**

**Review of the Community Development Department budget was rescheduled to the Council Budget Workshop of October 18, 2000.**

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**ADJOURNMENT**

**There being no further business, the meeting adjourned at 8:55 p.m.**

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**BILL HARRISON, MAYOR**

**ATTEST:**

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**ALICE M. BUSH, CMC**

**CITY CLERK**