

# 2000 10 26 Budget Workshop

## LAKESWOOD CITY COUNCIL BUDGET WORKSHOP MINUTES

Thursday, October 26, 2000

Lakewood Sheriff's Precinct

Training Room

5504 112th Street SW

Lakewood, WA 98499

### CALL TO ORDER

Mayor Harrison called the meeting to order at 5:40 p.m.

### ROLL CALL

Councilmembers Present: 7 - Mayor Bill Harrison; Deputy Mayor Claudia Thomas; Councilmembers Ann Kirk Davis; Larry Humphrey; JosÃ© Palmas; Doug Richardson and Sherri Thomas.

Staff Present: City Manager D. Scott Rohlfs; Assistant City Manager Jeff Butzlaff; City Attorney Dan Heid; Finance and Systems Director Galen Kidd; Community Development Director David Bugher; Engineering Manager Bill Larkin; Human Resources & Services Director Debi Young and General Services Director/City Clerk Alice Bush.

Staff Present: City Manager D. Scott Rohlfs; Assistant City Manager Jeff Butzlaff; City Attorney Dan Heid; Finance and Systems Director Galen Kidd; Community Development Director David Bugher; Engineering Manager Bill Larkin; Human Resources & Services Director Debi Young and General Services Director/City Clerk Alice Bush.

### ITEMS FOR DISCUSSION:

#### 2001 Budget Overview

City Manager Rohlfs reviewed the proposed adjustments to the 2001 budget.

Discussion ensued on having funds available for abatements.

#### City Streets/Arterial Streets

Engineering Manager Larkin reviewed the City Street fund. He indicated that the beginning fund balance is \$1.568 million and ending balance is \$1 million. He indicated that sometime in the future, funds in the arterial street may need to be transferred into the City Street fund.

Discussion ensued on the decrease of gas tax revenues; planting of street trees; and replanting of trees along Steilacoom Boulevard from 87th Street and Farwest Drive along Western State Hospital and Ft. Steilacoom Park.

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Engineering Manager Larkin noted that the Arterial Street fund begins with a \$1.7 million fund balance. He explained that because of the Endangered Species Act, two projects, which were submitted in April 1999, were just approved. He indicated that some of the Community Development Block Grant projects have been delayed because of the Endangered Species Act as it relates to the Department of Housing and Urban Development and National Fish and Marine Services.

Discussion ensued on street tree plantings; involvement of the Citizens' Transportation Review Committee; costs for Main Street; and plans for additional street lighting.

#### **Surface Water Management**

Engineering Manager Larkin reviewed the Surface Water Management funds.

Discussion ensued on transferring the Lake Steilacoom water management line item to professional services.

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Council recessed at 6:40 p.m. and reconvened at 7:10 p.m.

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#### **Other**

City Manager Rohlfs reviewed the Police Investigation Funds.

Discussion ensued on the grant fund.

#### **Other Funds (Municipal CIP)**

City Manager Rohlfs reviewed the Municipal CIP fund; Equipment Rental fund; and nondepartmental budget.

Discussion ensued on the City Hall lease expenses for 2001 and surplus of equipment.

Mayor Harrison indicated that the Daffodil Festival, Inc. has requested \$10,000 to support the Daffodil Festival, Inc. Council agreed to support the Daffodil Festival in the amount of \$4,000. Councilmember Palmas suggested that additional funds be earmarked for the Veterans Memorial Fund and to seek input from the Parks Committee and City Hall Ad Hoc Committee. Council also agreed to fund the Lakewood Chamber of Commerce in the amount of \$32,000.

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Discussion ensued on issuing a Request for Proposal for parks maintenance; maintaining Fire Marshal services; and purchasing a Powerpoint projector.

City Manager Rohlfs indicated that title changes are being recommended for the Zoning Code Enforcement Officer to Code Enforcement Officer; Engineering Manager to Public Works Director; Community Service Work Crew Leader to Work Crew Supervisor; Information Systems Technologist I and II to Geographic Information Systems Specialist I and II; creating a position of Clerical Assistant; amending the Court Operations Supervisor salary range from 24 to 26; the Court Administrator from salary range from 46 to 48; Network Information Systems Manager salary range from 45 to 48; and Human Resources and Services Director salary range from 53 to 55.

City Manager Rohlfs discussed a proposal for employees that wanted to opt out of medical insurance and add that amount to an ICMA 457 deferred account; and increasing the payout of combination leave upon resignation from 75 percent to 90 percent for those with over three years of City service.

#### **ADJOURNMENT**

There being no further business, the meeting adjourned at 8:45 p.m.

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**BILL HARRISON, MAYOR**

**ATTEST:**

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**ALICE M. BUSH, CMC**

**CITY CLERK**