

2014 06 09 Study Session Minutes

LAKESWOOD CITY COUNCIL STUDY SESSION MINUTES

June 9, 2014
City of Lakewood
City Council Chambers
6000 Main Street SW
Lakewood, WA 98499

CALL TO ORDER

Mayor Anderson called the meeting to order at 7:04 p.m.

ROLL CALL

Councilmembers Present: 7 – Mayor Don Anderson; Deputy Mayor Jason Whalen; Councilmembers Mary Moss, Mike Brandstetter, John Simpson, Marie Barth and Paul Bocchi.

Lodging Tax Advisory Committee Members Present: 3 – Rebecca Huber, Phillip Raschke, and Linda Smith

ITEMS FOR DISCUSSION:

Joint Lodging Tax Advisory Committee meeting

Members of the Lodging Tax Advisory Committee (LTAC) introduced themselves. Ms. Smith reviewed the process that the LTAC used in reviewing applications and making recommendations for lodging tax funding. Mr. Raschke reviewed the amounts requested and the amounts that were funded.

Discussion ensued on the new lodging tax funding laws and guidelines; and would signage at City entrances be allowable for lodging tax use.

Review of the proposed 2015-2020 Six Year Transportation Improvement Program

Transportation Manager Winkler provided an overview of the proposed Six Year Transportation Improvement Program.

Discussion ensued on the review process and scoring criteria to strategize for obtaining grant funding and opportunities; what policies can Council implement to leverage grant funding; how would the Thorne Avenue to Gravelly Lake Drive motorized and the non-motorized connector score in the grant funding process; what process will be used in prioritizing neighborhood transportation projects; and aligning transportation improvement projects with Lakewood Water District projects.

Review of the proposed 2013-2014 biennial budget amendments

Assistant City Manager for Finance reviewed the proposed biennial budget adjustments.

Discussion ensued on what is the need for the City Hall facilities fund (Fund 102); creating an annual reserve for capital facilities maintenance; will the Public Works Maintenance and Operations Shop be included in the City Hall facilities fund (Fund 102); addressing capital facilities maintenance in the financial policies; is \$100,000 sufficient for the Bridgeport Way entrance gateway; what is the \$40,000 economic development professional services contract for (work regarding WSDOT property on Pacific Highway); to what extent is the \$36,856 additional personnel cost for a full-time Municipal Court judge being extended to University Place and the Town of Steilacoom; who is responsible for the Ft. Steilacoom Barn removal (staff views it as the State's responsibility as the owner of the property); and making a tree fund adjustment in the amount of \$4,000 versus \$2,000.

BRIEFING BY THE CITY MANAGER

Review of proposed building permit fees for industrial warehousing.

City Manager Caulfield called on Assistant City Manager Bugher who provided an overview of proposed building permitting fees for industrial warehouses and the results of a survey of what other communities charge.

Discussion ensued on the reasons for not charging a flat fee versus a per square foot charge; what level of fee recovery costs is appropriate; what is the regional modifier (based on International building code and a Lakewood modifier); providing a comparison of what Lakewood's proposed fee would be in comparison with what other entities would charge; and will a cost recovery percentage be including in building fees and addressed in the financial policy.

City Manager Caulfield asked for Council's consensus to proceed with acquiring a 5 yard dump truck (\$49,000) for potential inclement weather this winter. It was the consensus of the Council to proceed with acquisition.

City Manager Caulfield recognized Becky Newton for organizing the Housing Forum and receiving the Employee Teamwork Award along with her team mates Ellie Chambers-Grady, Melody Perrussel, Andrea Bell and Brent Champaco. He noted that 88 individuals attended the forum and then provided a report on the evaluations provided by the attendees.

He reported that Lakewood's transportation projects are being recommended for funding and being considered by the Pierce County Regional Council at their July 17, 2014 meeting.

He then provided an update on the Community Visioning meeting that was held last week.

He reported that the City of Puyallup is joining South Sound 911 and an amendment to the interlocal agreement will be coming before the Council for consideration.

He reported that Pierce County Councilmember Doug Richardson is proposing a commercial sewer conservation loans program.

He reported that tickets are on sale for the 2015 US Open.

He noted that the City of DuPont is interested in contracting for municipal court services and human resource services.

He announced that Senator Murray's new South Sound Regional Director is Kristine Reeves.

He announced that General Lanza will be holding a Town Hall Meeting at the Eagles Golf Course on June 10, 2014 and on June 11, 2014, WSDOT will be holding a meeting at 4:00 p.m. regarding the I-5/JBLM Corridor.

ITEMS TENTATIVELY SCHEDULED FOR THE JUNE 16, 2014 REGULAR CITY COUNCIL MEETING:

1. Businesses showcase of H & L Produce and Studio Fitness.
2. Sound Transit Long Range Plan update.
3. Review of 2014 First Quarter Financial Report.
4. This is the date for a public hearing by the City Council on the proposed 2013-2014 biennial budget amendments.
5. Appointing an individual to serve on the Arts Commission.
6. Amending Chapter 1.12 of the Lakewood Municipal Code relative to City holidays.
7. Pierce County Regional Council transportation improvement project applications update.

CITY COUNCIL COMMENTS

Councilmember Moss commented on the Farmers Market.

Councilmember Bocchi noted that the Pierce County Regional Council meeting has been rescheduled to July 17, 2014. He reported that there will be a Pierce County sewer discussion tomorrow and that Lakewood submitted an application for funding. He commented on the Farmers Market, Senior Center event and the Community Visioning meeting he attended.

Councilmember Brandstetter spoke about the proposed amendment to the South Sound 911 agreement that will be coming before the City Council to consider the City of Puyallup joining South Sound 911. He spoke about the changes Puyallup has requested. He then commented on the Flood Control District meeting he attended and the District's intent to not tamper with the property tax assessment. He spoke about projects being worked on. He indicated that he will be attending the AWC Conference next week.

Councilmember Barth spoke about the Farmers Market. She also commented on the Senior Center event. She indicated that she and Councilmember Moss will have a report to provide on their upcoming business tour.

Councilmember Simpson commented on the work of Council. He then commented on the Community Visioning meeting and its process. He expressed an interest in attending the Community Visioning meetings.

Deputy Mayor Whalen commented on the Farmers Market. He spoke about the Tillicum Neighborhood Association meeting he attended and their discussion about traffic calming funds and their interest in traffic calming measures. He complimented the City Manager for the communications tools that the City has implemented. He noted that he will not be attending the June 23, 2014 Council meeting.

Mayor Anderson commented on the Farmers Market, the Senior Center event, Relay for Life, and the Community Visioning meeting, Pierce Transit meeting the Board authorized the Pierce Transit CEO to negotiate the sale of their air corridor property.

ADJOURNMENT

There being no further business, the meeting adjourned at 9:30 p.m.

DON ANDERSON, MAYOR

ATTEST:

ALICE M. BUSH, MMC
CITY CLERK