



LAKWOOD CITY COUNCIL STUDY SESSION MINUTES

Monday, August 28, 2017
City of Lakewood
City Council Chambers
6000 Main Street SW
Lakewood, WA 98499

CALL TO ORDER

Mayor Anderson called the meeting to order at 7:03 p.m.

ROLL CALL

Councilmembers Present: 6 – Mayor Don Anderson; Deputy Mayor Jason Whalen; Councilmembers Mary Moss, Mike Brandstetter, Marie Barth and Paul Bocchi.

Councilmember Excused: 1 – Councilmember John Simpson.

ITEMS FOR DISCUSSION:

Tacoma-Pierce County Health Department update

Dr. Anthony Chen, Director of the Tacoma-Pierce County Health Department provided an update of the Health Department's services and its vision and mission.

Discussion ensued on the regulatory interface between the Health Department and Water Districts; what triggers an inspection of a septic system to require someone to fix or convert to a sewage system (transfer of ownership, remodeling of a home, routine inspections are encouraged, and complaints are investigated); with regard to mobile home parks with a homeownership association and ownership has transferred, can the Health Department take a more proactive stance and look into the transfer of land and require such parks to convert to a sewage system; is there an occupant limitation for septic systems; has socio economic data been tracked by lower cost housing (lower income correlates with lower cost housing); what is the high number of Hepatitis C associated with (blood transfusions); how does the Health Department improve social connections in communities; what has been the impact on the use of retail marijuana; has there been a health study about social media and texting and the amount of screen time; with the closing of the Family Support Center, are the services being performed in Lakewood (the Health Department and its partners are providing parenting programs and promoting first relationships programs for Lakewood residents) and how many residents are being served; and is there anything that the Health Department provides for healthy

workplace buildings (Health Department provides air quality testing for schools, and can provide guidance/resource for workplace buildings).

Unmanned aerial system update

Police Chief Zaro and Officer Lee provided an overview of the unmanned aerial system program and its use.

Discussion ensued if the videos are subject to the public records act and records retention (yes); does the program track the flight path of the drone; and will there be a multi-agency agreement with other jurisdictions with the use of drone outside of Lakewood (it is used within a half-mile radius; and if there is a request to be used outside of Lakewood, the request must be authorization by the Police Chief or the Assistant Chief).

REPORTS BY THE CITY MANAGER

City Manager Caulfield reported that Communications Manager Grimley is moving forward with an Alaska Airlines ad.

He reported that the Tacoma-Pierce County Health Department lifted its sewage spill advisory from Waughop Lake on August 25, 2017, following water quality tests that show the water quality has improved.

He announced that the Tacoma City Council approved the Tacoma Public Utilities electric franchise agreement at their August 15, 2017 meeting.

He reported that a strategic plan is being created that aligns with the City's existing planning documents, including the Vision Statement, City Council Goals, and the City's work plan. The plan will be brought back to the City Council for review later this year.

He indicated that later this fall, a Community Satisfaction Survey will be conducted as a follow-up to the one conducted in 2015. The purpose of the survey is to obtain an understanding of the community's opinions and measure citizen satisfaction with the overall operation of the services provided by the City. The Council will be provided an update at the Council's October 9, 2017 Study Session.

He reported that the Association of Defense Communities will be highlighting up to six projects demonstrating state-of-the-art approaches defense communities are using to support installations and military families, sustain military missions and promote defense-based economic development at the 2018 Installation Innovation Forum. SSMCP Program Manager Bill Adamson has submitted a proposal outlining the work that has been done in support of the North Clear Zone to address the encroachment issue.

He announced that the City of Lakewood is the recipient of an award as a “best cities for commuters.” This recognition is sponsored by the Pierce Trips Program of Pierce Transit for the City’s Commute Trip Reduction program and all of the various incentives the program offers to try to reduce the number of single occupancy vehicles on the road. Representatives from the Pierce Trips Program will be attending the September 5, 2017 City Council meeting to present the award to the City. He complimented Public Works Assistant Engineer Tim Motoh for leading this initiative with City employees.

He then reported that last month, the Air Force sponsored a trip of local community leaders representing cities and counties adjacent to two Air Force installations in Georgia. The purpose of the trip was to show the group how a joint base works. They toured both McChord Field and the rest of JBLM, in addition to meeting command staff. SSMCP Program Director Bill Adamson, Program Coordinator Sarah Luna, and Assistant City Manager for Development Services were invited to one of their lunches and provided some additional perspective.

He reported that on October 14, 2017, 8:30 AM, City Council Retreat topics would include transportation projects such as Steilacoom Boulevard and Onyx Drive, 2018 state legislative and federal priorities update.

He then reviewed the following upcoming meetings and events:

- September 8, 5:30 PM, Waughop Lake Trail Ribbon Cutting (6:00 PM Ribbon Cutting & Program), Fort Steilacoom Park
- September 11, noon, Patriot Day of Remembrance, the City of Lakewood and West Pierce Fire and Rescue, City Hall Flag Plaza.
- October 28 & 29 Fall Cleanup

**ITEMS TENTATIVELY SCHEDULED FOR THE SEPTEMBER 5, 2017
REGULAR CITY COUNCIL MEETING:**

1. Youth Council Report.
2. Proclamation declaring September 11, 2017 as patriot day and day of remembrance. – *Police Chief Mike Zaro*
3. Lakewood’s Phlebotomy Program. – *Mr. Greg Frederickson, Regional Administrator, National Highway Transportation Safety Administration*
4. Commute Trip Program Award. – *Ms. Charmaine Riley, Communications and Marketing Specialist and Ms. Karen Henderson, Employer Services Coordinator, Pierce Trips Program, Pierce Transit*
5. Clover Park School District Report.

6. Appointing members to the Parks and Recreation Advisory Board. – (Motion – Consent Agenda)
7. Authorizing the execution of an agreement with Clover Park School District for purchasing fuel from September 1, 2017 through August 31, 2018. – (Motion-Consent Agenda)
8. Adopting the 2017 Comprehensive Plan amendments. – (Ordinance – Regular Agenda)
9. Authorizing the execution of a Memorandum of Understanding with the Lakewood Water District relative to backflow prevention device testing and inspections. – (Motion – Regular Agenda)

CITY COUNCIL COMMENTS

Councilmember Bocchi commented on the Crunch Fitness grand opening he attended. He then commented on an east to west walk he took around Lakewood.

Councilmember Brandstetter spoke about the summer event he attended at Springbrook Park. He indicated that he will be attending the official grand opening of the museum at JBLM.

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Executive Session

Mayor Anderson announced that Council will recess into Executive Session for approximately 15 minutes to discuss pending litigation.

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Council recessed into Executive Session at 8:55 p.m. and reconvened at 9:10 p.m.

At 9:10 p.m., Mayor Anderson announced that Executive Session will be extended an additional five minutes. Council reconvened at 9:15 p.m.

ADJOURNMENT

There being no further business, the meeting adjourned at 9:15 p.m.


DON ANDERSON, MAYOR

ATTEST:


ALICE M. BUSH, MMC
CITY CLERK