LAKEWOOD CITY COUNCIL
STUDY SESSION MINUTES

Monday, April 11, 2022
City of Lakewood
6000 Main Street SW
Lakewood, WA 98499
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Participant ID: 868 7263 2373

CALL TO ORDER

Deputy Mayor Moss called the meeting to order at 7:00 p.m.

ROLL CALL

Councilmembers Present: 6 – Deputy Mayor Mary Moss; Councilmembers Mike Brandstetter, Patti Belle, Don Anderson, Linda Farmer and Paul Bocchi.

Councilmembers Excused: 1 – Mayor Jason Whalen.

ITEMS FOR DISCUSSION:

Pierce Transit Stream System Expansion Study Update.

Darin Stavish, Pierce Transit Principal Planner was joined by Amber Stanley, Planner, Duane Wakan, Senior Planner and John McMillan, KPF Consulting Engineers.

Mr. Stavish reported that Pierce Transit has hired Nelson Nygaard Consulting to conduct a Stream System Expansion Study to identify what corridor will be the next Stream BRT line. Mr. McMillan shared key steps and prioritization criteria that will be used to evaluate the potential of the four candidate corridors. Discussion ensued.

Mr. Stavish highlighted the estimated expansion schedule noting that ideally design and build of each of the corridors would roll out every four years. Mr. McMillan reviewed the primary and alternate routes for Corridor A and Corridor B. He highlighted preliminary metrics related to the demographics and transportation demands at the bus service areas of Sounder Station, Springbrook and Tillicum neighborhood. Discussion ensued.

Municipal Court Update.

Municipal Court Judge Lisa Mansfield, who was joined by Court Administrator Deana Wright and Probation Officer Tyler Melville, shared that the Municipal Court has jurisdiction over criminal misdemeanors and gross misdemeanors as well as civil infractions and property violations. Judge Mansfield then highlighted filings and

hearings held from 2018 through 2021, legislative updates and reported that the document management system is now live.

She highlighted the probation and work crew programs and recognized Court Compliance Officer Tyler Melville who has been named Probation Office of the Year by the Misdemeanant Probation Association (MPA).

Mansfield then spoke about Veterans Court noting that the program began in 2016, has had 23 total participants and is held on the second Wednesday of the month at 2 p.m. Discussion ensued.

Review of interlocal agreement between the City of Lakewood and Pierce County Library System for library needs to serve the Lakewood and Tillicum communities.

City Manager Caulfield was joined by Georgia Lomax, Pierce County Library System (PCLS) Executive Director. City Manager Caulfield shared that in 2008 the PCLS launched a 20-year facilities master plan called Pierce County Library 2030 which evaluated library buildings and services in order to understand the needs of the community. He shared the PCLS has two libraries in Lakewood, one in Tillicum and one on Gravelly Lake Drive. He reported that the Plan identified the Lakewood Branch as a branch in need of expansion and relocation. He shared that since 2014 the City and PCLS have invested resources evaluating options in addressing new libraries including a community center in Lakewood such as purchasing property in the Tillicum neighborhood, reviewing financing options and conducting community outreach and engagement. He noted that results from engagement outreach showed that there was broad community interest and did not identify any major concerns or issues. In 2020, the PCLS issued an RFP to secure services of a firm to develop the design of buildings and feasibility and consider a capital bond initiative for voter consideration but due to the pandemic, the process was halted.

He shared that the recommended next steps is for the City and PCLS to secure the services of BERK and Associates to identify a path forward for libraries and a community center and as well as jointly appointing a community advisory committee to report back on options and alternatives which has an estimated cost of $30,000 per agency. The interlocal agreement and contract with BERK and Associates will come forward for City Council approval at the meeting of April 18th. Discussion ensued.

Review Resolution designating the Oregon White Oak as the official tree of the City of Lakewood.

Assistant City Manager Development Services Bugher reported that at the City Council study session of February 22nd it was requested that City Council consider a Resolution designating the Oregon White Oak as the official City Tree. He shared that is recommended that the City Council defer this action and bring the Resolution back for consideration at a future date. Discussion ensued and it is requested that the LHAB review and provide recommendations related to designating a city tree.

ITEMS TENTATIVELY SCHEDULED FOR THE APRIL 18, 2022 REGULAR CITY COUNCIL MEETING:

1. Proclamation declaring April 23, 2022 as Parks Appreciation Day. – *Jason Gerwen, Chair, Parks and Recreation Advisory Board*

2. Authorizing the execution of an interlocal agreement between the City of Lakewood and Pierce County Library System for library needs to serve the Lakewood and Tillicum communities. – (Motion – Consent Agenda)

3. Authorizing the execution of an agreement for sewer and septic system improvements at the Karwan Mobile Home Park located at 2621 84th Street SW. – (Motion – Consent Agenda)

4. Authorizing the execution of an agreement for the demolition of dangerous structures at the Karwan Mobile Home Park located at 2621 84th Street SW. – (Motion – Consent Agenda)

5. Authorizing the execution of an agreement for housing repairs for property located at 12522 Nyanza Road SW. – (Motion – Consent Agenda)

6. Declaring certain real property located in Puyallup, Washington as surplus property and authorizing the sale of real property. – (Resolution – Consent Agenda)

7. This is the date set for a public hearing on the FY 2022 Community Development Block Grant (CDBG) Annual Action Plan. – (Public Hearings and Appeals – Regular Agenda)

8. Resolution designating the Oregon White Oak as the official tree of the City of Lakewood. – (Resolution – Regular Agenda)

9. State Legislative Session Update. – (Reports by the City Manager – Regular Agenda)

10. Review of Cluster Mailbox Code Update. – (Reports by the City Manager – Regular Agenda)

11. Review of Ordinance approving and authorizing an amendments to the City of Lakewood Appointment and Removal Process to City Committees, Boards and Commissions. – (Reports by the City Manager – Regular Agenda)

REPORTS BY THE CITY MANAGER

City Manager Caulfield reported that it is recommended that the City Council hold a special meeting on Tuesday, May 31st as a follow up to the retreat and to discuss the next round of American Rescue Plan Act (ARPA) funding. After discussion the meeting will be held on May 31st starting at 6 p.m.

He shared that the City met with representative of Thurston County Regional Planning Council to discuss the Multimodal Transportation Study and the Spring Community Clean-Up event was held last weekend where a total of 450 vehicles participated.

He then shared that approval of a contract for City Hall redesign services as well as an agreement for abatement and demolition of the Karwan Mobile Home Park will come forward for City Council authorization at the meeting of April 18th.

He reported that the Parks and Recreation Department is preparing two grant submissions in support of the Wards Lake Park enhancements and a grant to the Youth Athletic Facilities to resurface the tennis courts at Harry Todd Park.

City Manager Caulfield announced the following meetings and events:

- April 12, 9:30 A.M.; Wards Lake Park Design Charrette, City Hall Council Chambers
- April 12, 6:30 P.M.; Clover Creek Flood Mitigation Study Open House, City Hall Council Chambers
- April 14, 6:00 P.M.; Lakeview Light and Power Annual Meeting, McGavick Conference Center
- April 23, 9:00 A.M.; Parks Appreciation Day, various park locations

CITY COUNCIL COMMENTS

Councilmember Belle congratulated Tyler Melville for being recognized as Probation Officer of the Year.

Councilmember Farmer spoke about the SSHA^{3}P meeting.

Deputy Mayor shared that she provided Council Remarks at the Clover Park School District (CPSD) Board meeting this evening.

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Deputy Mayor Moss announced that the City Council will recess into Executive Session for approximately 15 minutes pursuant to RCW 42.30.110(1)(i) to discussion with legal counsel representing the city litigation or potential litigation. The City Council is not expected to take action following the Executive Session.

The City Council recessed into Executive Session at 8:55 p.m. and reconvened at 9:10 p.m.

ADJOURNMENT

There being no further business, the meeting adjourned at 9:10 p.m.

Mary Moss

ATTEST: MARY MOSS, DEPUTY MAYOR

B. Schumacher

BRIANA SCHUMACHER
CITY CLERK